

FINANCE COMMITTEE

NAME OF THE COMMITTEE	NAME	POSITION	DESIGNATION
Finance Committee	Professor Sadhan Chakraborti	Chairman **	Hon'ble Vice Chancellor, KNU,
Statute, Chapter-III (48)	Smt. Sujata Home Roy Konar	Member and Secretary (Ex-Officio)	Finance Officer
	VACANT	Member, Nominated by The Court (Ex- Officio)	
	Dr. Asish De	Member, Nominated by the Executive Council	Principal, T. D. B. College
	Sri Arindam Mukherjee	Member (Ex-Officio) & Nominee of the Secretary, Finance Deptt. Govt. of W. B.	Joint Secretary, Finance Department, Government of West Bengal
	Smt. Chandini Tudu	Member (Ex-Officio) & Nominee of the Secretary, Department of Higher Education, Govt. of W. B.	Special Secretary, Department of Higher Education, Government of West Bengal
	Dr. Ranjib Biswas	Member (Ex-Officio)	Registrar
	Mr. Maheswar Malo Das	Non-Voting Permanent Invitee Members	Development & Planning Officer
	Mr. Maheswar Malo Das		Estate Officer (Addl. Charge), Audit & Accounts Officer (Addl. Charge)
	Mr. Asif Ahmed		System and Support Officer

**** In absence of the Vice Chancellor, the members present shall elect a Chairperson to preside over the meeting of the Finance Committee**

1. QUORUM- Five (05) voting members shall constitute the quorum for the meeting; no quorum shall be required for adjourned meetings.

2. NOTIFICATION: The notification for the meeting of the Finance Committee (except emergency meeting) has to be issued not less than seven days before the date of the meeting.

3. FREQUENCY OF THE MEETING: i) The Finance Committee shall meet at least every quarter (four times) in a financial year (April-March) to examine the accounts and to scrutinize proposals for expenditure.

ii) Before 31st of December, every year a meeting is to be convened for the purpose of placing the estimated budget of receipt and expenditure of the University on different accounts for the ensuing financial year.

iii) Annual statements of accounts of the previous financial year is to be placed at a meeting in the month of July.