



KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla More, P.O. – Kalla C. H.
Asansol – 713340, Dist.-Paschim Bardhaman, West Bengal
Website: www.knu.ac.in

Ref.No: FO/ 1832 /KNU/22

Date: 30.09.2022

TENDER NOTICE FOR SCANNER CUM BLACK & WHITE PRINTER (LASER)

Sealed Quotations (Rate per Unit) are invited from Reliable Firms/ Manufacturers/ Authorised Dealers/ Direct Selling Agencies having trade license and other relevant papers with GST NO. for supplying of **Scanner cum black & white printer (Laser)** for Geospatial Data Analytics Department, KNU, Asansol as per the TERMS and CONDITIONS given below. Quotations shall be submitted SEALED envelope with our REF. NO. and DATE duly superscribed on the COVER and on the face of the offer letter for the supply of the under-mentioned goods or articles to the **Finance Officer, Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O.- Kalla C.H., Asansol, West Bengal -713340.**

Last date of submission of the completed application form either by hand or by post is on **17.10.2022 at 4.00 p. m**

SL. NO	ITEM	SPECIFICATION	QTY.	RATE PER UNIT	GST(%)	TOTAL PRICE (INCLUSIVE GST)
1	Scanner cum Black & White Printer (Laser)	HP Laserjet MFP 138 fnw Monochrome Compact Wi-Fi Printer with Network Support	2 NO			

For any query please write to geospatial.nsqf@knu.ac.in

NOTE:-

A. Warranty must be mentioned in your offer on the above items.

SD/-
Finance Officer



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Terms & Condition

1. Quotation should be for FREE DELIVERY at KNU CAMPUS, Asansol unless otherwise arranged.
2. Prices quoted should be Net and minimum period of validity of the quotation SHOULD BE FOR 45DAYS from the closing date
3. Quotations cannot be CORRECTED and ERASURE after submission.
4. Intending Tenderers/Quotationer must attach a copy of **PAN Card, GST Registration Certificate, Valid Trade License, P. Tax** etc. along with his/her application.
5. Manufacturer's NAME and the COUNTRY OF ORIGIN of the materials offered must be clearly specified failing which the Tender will not be considered.
6. The Tenderers will not be entitled to ask for any further information other than whether their tenders have been received or not.
7. The University does not bind itself to accept the lowest or any tender or assign any reason for non- acceptance. It further reserves the right to accept any tender in part or in whole at its option.
8. If the University finds that the materials supplied are not of the contract quality or not according to the specification required by the University or otherwise not satisfactory owing to any reason, of which the University shall be the sole judge, the University shall be entitled to refuse the acceptance of the said materials, cancel the order and buy its requirement elsewhere at supplier's responsibility.
9. Tenderers must as far as possible, arrange to supply the materials according to the terms of delivery specified in the orders. If however this is not possible, they shall clearly specify the time in which the delivery of the articles can be effected. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice.
10. If the deliveries are not regular and if on that account the University is forced to buy the materials elsewhere, any loss or damage that the University may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
11. THREE consecutive failures to supply within the scheduled time or times will entail removal of the Tenderer's name from the Approved List of Suppliers.
12. If any Tenderer proposes to charge Delivery charges, in addition to his quoted rates this fact should be stated specifically in his quotation. In the absence of such statement the rate quoted will be deemed to be inclusive of Delivery charges.



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13. Non Compliance of order may lead to cancellation of enlistment and no enquiry will be issued in future. Up to 10% of bill value may be deducted for default on delivery.
14. Deduction of all taxes as per norms for each Bill/Invoice shall be made by the Authority at the time of payment.
15. IN ALL CASES OF DISPUTES THE DECISION OF THE UNIVERSITY SHALL BE FINAL & BINDING ON YOU.

By Order

