



KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla More, P.O. – Kalla C. H.
Asansol – 713340, Dist.-Paschim Bardhaman, West Bengal
Website: www.knu.ac.in

Ref. No.:-FO/274/KNU/22

Date:-03/03/2022

NOTICE INVITING AUCTION FOR SALE OF SCRAP

Sealed bids are invited from bonafide vendors/agencies in prescribed format for Sale of Old and Assessed Answer Booklets, Question Papers, etc. for Pulping purpose only and on "AS IS WHERE IS BASIS" at Kazi Nazrul University, Asansol -713340.

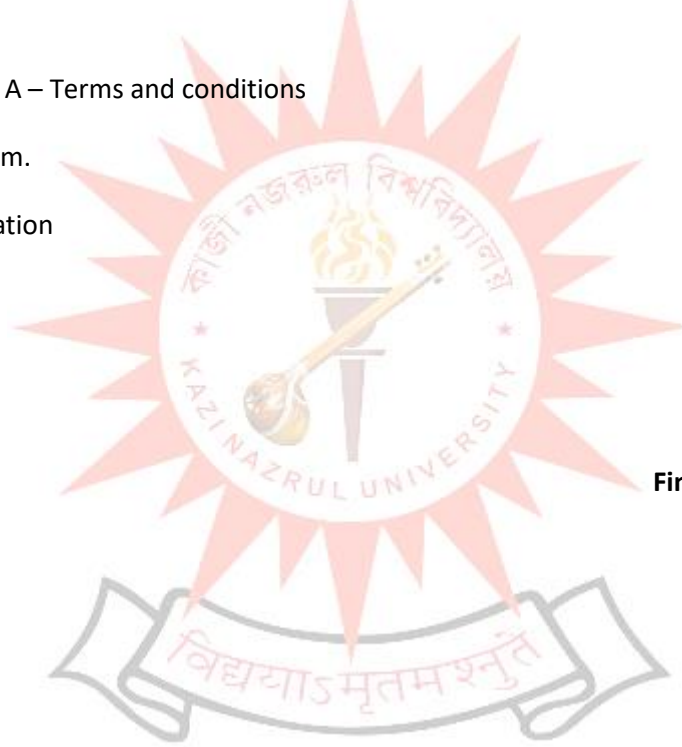
Last date of receiving of Bid: - **15/03/2022 up to 3.00 PM**

The Authority reserves the right to accept or reject any/all tender/s without assigning any reason what so ever.

Enclosure: Annexure A – Terms and conditions

Annexure B – Bid Form.

Annexure C – Declaration



Sd/-
Finance Officer



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Terms and Conditions

Annexure-A

1. The bidder may quote the price or an amount which he is ready to pay for the scrap offered for sale in a sealed bid.
2. Bidder(s) can inspect the items between 10.00 a.m. to 3.00 p.m. at Kazi Nazrul University, Asansol Campus from 04.03.2022 to 14 .03 .2022 (except Saturday, Sunday and Holidays) in regard to the conditions, quality etc. of the items and satisfy themselves before submitting their offer.
3. The bid should be signed by the bidder(s) himself/themselves or a person duly authorized in his/their behalf. A copy of such authorisation should be enclosed along with the bid.
4. Any tax leviable shall be borne by the successful bidder.
5. All items will be sold on “AS IS WHERE IS BASIS” will be deemed to have been on the clean understanding that they have satisfied themselves in regard to the conditions, quality and quantity of the items proposed to be auctioned.
6. The bidder who has quoted the maximum price, subject to the conditions fixed by the University, shall be considered as successful bidder.
7. The successful bidder will be required to make full payment of bid by way of Demand Draft/Banker’s Cheque drawn on any Nationalize Bank (payable at Asansol) in favour of **Kazi Nazrul University within 10 days** after the finalization of the bid and getting the weight of the articles to be taken and **will have to collect the articles within fifteen days from the date of submission of the Demand Draft**, failing which the bid will be cancelled and the offer may be given to the next highest bidder if the University deems it to be fit.
8. The successful bidder will not be entitled to resale any of the articles/items while they are still lying within the premises of this University and no delivery would be affected by this Office to any person or person(s) other than the bidder whose name/names are mentioned in the Order.
9. The scrap items will be sold by weight. The bidders shall quote the rate per quintal i.e., after totalling the lot along with this tender document.
10. No bid shall be accepted after the due date and time. If the due date happens to be a holiday the bid due date will be the next working day at the same time notified as above.
11. The auction shall be subject to the Indian laws and jurisdiction of the Courts located at Asansol.
12. The University reserves the right to accept or reject any or all the bids without assigning any reason at any stage.



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13. Conditional offers shall be liable for rejection.
14. The bidders will be allowed to submit two further bids after submission of the sealed bid.
15. The intending bidders will submit self-attested photocopies of Trade License, PAN Card and Income Tax/Sales tax Clearance Certificate, etc.
16. No companion will be allowed except intending bidder for visual observation of the scrap materials and also on the date of the bid.
17. Sealed envelope containing the bid documents should be superscribed as “Sale of Old and Assessed Answer Booklets, Question Papers, etc. for Pulping purpose only and on “AS IS WHERE IS BASIS” shall be sent to “The Finance Officer, Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O. – Kalla, PS - Asansol (North), Paschim Bardhaman, Pin -713340 or may be dropped in person in the tender box to reach us on or before 15.03.2022 by 3.00 pm.
18. Delay in receiving bids beyond stipulated time and date shall not be considered.
19. Intending bidders may seek any clarification before bidding /submission of offer implying that the bidder has obtained all clarifications required.
20. The tender will be valid for 2 years only.
21. For any query, please write to: controller@knu.ac.in

Check-list:

1. Duly filled Bid form
2. Duly signed Declaration
3. Trade License/PAN, etc.



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Annexure: B

APPLICATION FORM FOR AUCTION (Bid Form)

To,
The Finance Officer,
Kazi Nazrul University,
Nazrul Road, Kalla Bypass More,
P.O. – Kalla C.H.,
Asansol – 713340.

Sir,
With reference to your Notification No..... dated,
I am/We are furnishing below my/our **highest rate** for the works as per your Specifications and
Terms and Conditions:-

Sl.No.	Name Of the work	Rate to be Quoted per quintal in Rs. (inclusive of all)
1.	Sale of Old and Assessed Answer Booklets, Question Papers, etc. for Pulping purpose only and on "AS IS WHERE IS BASIS" at Kazi Nazrul University, Asansol -713340.	

Should this offer be accepted, I/We hereby agree to abide by and fulfill all the Terms and Conditions laid down in the Auction Notice and the particulars available and the details are given in the specification/ Description attached hereto or in default thereof to forfeit and pay the Governor of the state of West Bengal, or his successor in office the penalties/sums/or of money that may be imposed by Kazi Nazrul University.

I/We also agree that the decision of Kazi Nazrul University in all matters in respect of this tender will be final and binding on me/us.

Date:

Signature of the Tenderer with seal

Name of the Firm/Agency

Name of the Proprietor/Partner.....

Address for Communication



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Annexure: C

DECLARATION

(to be given in bidder's letter head)

I/We hereby declare that I/we have personally gone through the Bid Documents of Contract, instructions, etc. incorporated in the Bidding Document for the auction and I/We do agree to abide by all the rules and regulations of Kazi Nazrul University.

SIGNATURE OF THE TENDERER/BIDDER WITH SEAL

