



KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla More, P.O. – Kalla C. H.
Asansol – 713340, Dist.-Paschim Bardhaman, West Bengal
Website: www.knu.ac.in

Ref. No:-FO/275/KNU/22

Date:-03/03/2022

Tender Notification

Sealed quotations are invited from a reputed Agencies / Vendors for the supply of **Toner Cartridge for Color Laser Printer (Model - LEXMARK CS921)** for the Controller Section, Kazi Nazrul University.

Interested vendors may submit their lowest rates in sealed envelope along with credentials/documents (as mentioned in the General Terms & Conditions given below) to 'The Finance Officer, Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O-Kalla (C.H.), PS-Asansol (North), Paschim Bardhaman, West Bengal, Pin-713340.'

Last date for submission of quotation is:-18/03/2022 (upto 4:00 P.M.)

List of Toner for COLOR LASER PRINTER MODEL- (LEXMARK CS921):-

Toner	Rate/Unit (Rs.)	GST	Total Price (Rs.)
		(Rs.)	Inclusive of all taxes
Black Toner Cartridge,18500 Page Yield			
Cyan Toner Cartridge,11500 Page Yield			
Magenta Toner Cartridge,11500 Page Yield			
Yellow Toner Cartridge,11500 Page Yield			

For any query contact:- controller@knu.ac.in

Sd/-
Finance Officer



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Terms & Condition

1. Quotation should be for FREE DELIVERY at KNU CAMPUS, Asansol unless otherwise arranged.
2. Prices quoted should be Net and the minimum period of validity of the quotation SHOULD BE FOR 45 DAYS from the closing date.
3. Quotations cannot be CORRECTED and ERASURE after submission.
4. Intending Tenderers must attach a copy of **PAN Card, GST Registration Certificate, Valid Trade License, P. Tax,** etc. along with his/her application.
5. Manufacturer's NAME and the COUNTRY OF ORIGIN of the materials offered must be clearly specified failing which the Tender will not be considered.
6. Samples must be attached /sent in all possible cases and where specified so as to reach this office before the DUE DATE of tender. Samples must be labeled clearly with our ENQUIRY NUMBER, DUE DATE, NAME OF FIRM and number on sample must correspond to the items in the tender.
7. The Tenderers will not be entitled to ask for any further information other than whether their tenders have been received or not.
8. The University does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
9. If the University finds that the materials supplied are not of the contract quality or not according to the specification required by the University or otherwise not satisfactory owing to any reason, of which the University shall be the sole judge, the University shall be entitled to refuse the acceptance of the said materials, cancel the order and buy its requirement elsewhere at supplier's responsibility.
10. Tenderers must as far as possible, arrange to supply the materials according to the terms of delivery specified in the orders. If however, this is not possible, they shall clearly specify the time in which the delivery of the articles can be effected. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to the cancellation of the order without notice.
11. If the deliveries are not regular and if on that account the University is forced to buy the materials elsewhere, any loss or damage that the University may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
12. THREE consecutive failures to supply within the scheduled time or times will entail

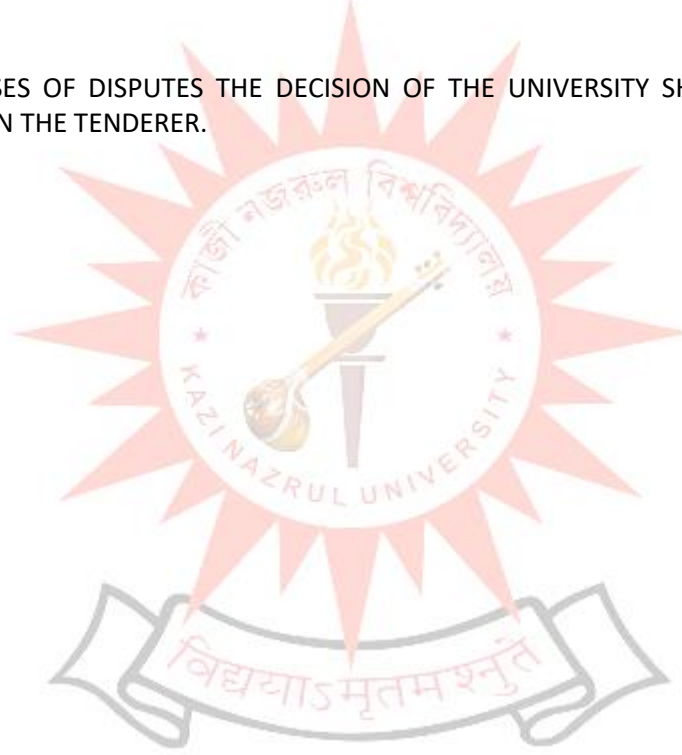


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removal of the Tenderer's name from the Approved List of Suppliers.

13. If any Tenderer proposes to charge GST & Delivery charges, in addition to his quoted rates, this fact should be stated specifically in his quotation. In the absence of such statement, the rate quoted will be deemed to be inclusive of all Taxes & Delivery charges.
14. Non Compliance of an order may lead to cancellation of enlistment and no enquiry will be entertained in the future. Up to 10% of bill value may be deducted for default in delivery.
15. Deduction of all taxes as per norms for each Bill/Invoice shall be made by the Authority at the time of payment.
16. IN ALL CASES OF DISPUTES THE DECISION OF THE UNIVERSITY SHALL BE FINAL & BINDING ON THE TENDERER.



By Order