



Office of the Registrar  
**Kazi Nazrul University**  
Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Burdwan, West Bengal

Ref. No: KNU/R/Notice/0046/22


Date: 14/01/2022

**NOTICE**

It is notified for information of all concerned that the University has launched an **E-Attendance System** for all Officers and Non-Teaching Staff Members posted in Administrative and Academic departments to capture their daily attendance through TCS iON Self Service Portal, <https://www.tcsion.com/SelfServices/> using **User Name** and **Password** of respective employee.

All concerned are hereby requested to give their attendance on a daily basis with immediate effect through TCS iON Self Service Portal. Also, all are requested to update their attendance through TCS iON Self Service Portal for the period of 3<sup>rd</sup> January, 2022 to till date.

For any query, you may contact Mr. Maheswar Malo Das, [ict@knu.ac.in](mailto:ict@knu.ac.in).

 14.01.2022

**Dr. Ranjib Biswas**

**Registrar**