



OFFICE OF THE FINANCE OFFICER
Kazi Nazrul University
Nazrul Road, Kalla Bypass More, P.O.-Kalla (C.H.),
Asansol-713340, Dist.-Paschim Bardhaman, West Bengal

Ref. No. FO/1525/KNU/21

Date: 26.11.2021

NOTICE INVITING QUOTATION

Sealed quotations are invited from Contractors/ Painters for marking of asset number for approximately 12,000 assets in the University campus of Kazi Nazrul University.

Nature of Work	Approximate number of Unit	Rate per unit	GST if chargeable	Total Amount
Marking of Assets Number	12,000			

Description of work:

The marking would be of:

- 1) Approximately 25 - 30 character
- 2) Size half inch
- 3) On wooden / metal / plastic / glass / fibre
- 4) With permanent ink / paint

Terms and Conditions:

1. Bidders must quote their rates for marking individual assets in Rate per unit. Rate quoted should be valid for 60 days from the closing date.
2. Prospective bidders are requested to submit their lowest possible quotation in a SEALED ENVELOP by post or courier or by hand with our REF. NO. and DATE duly super scribed on the COVER and on the face of the offer letter addressed to "The Finance Officer, Kazi Nazrul University, Nazrul Road, Kalla More, P.O. - Kalla C. H., Asansol-713340, Dist. - Paschim Bardhaman, West Bengal".
3. Last date of submission of quotation is 06.12.2021 upto 4.00pm.
4. Quotations cannot be CORRECTED after submission.
5. Documents to be submitted along with the bid:
a. PAN card copy b. Cancelled cheque c. GST Registration Certificate (if applicable)
6. KNU reserves the right to accept or reject any bid partly or fully or cancel the bidding without assigning any reason thereof and in such case no bidder/ intending bidder shall have any claim arising out of such action.
7. The tenderers will not be entitled to ask for any further information other than whether their tenders have been received or not.
8. The University does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance.

9. Non Compliance of the order may lead to cancellation of enlistment in future. Up to 10% of bill value may be deducted for default on delivery of the service.
10. Deduction of all taxes as per norms for each Bill/Invoice shall be made by the Authority at the time of payment.
11. IN ALL CASES OF DISPUTES, THE DECISION OF THE UNIVERSITY SHALL BE FINAL & BINDING ON YOU.
12. The interested tenderers may also visit the University campus before submitting their quotations

Sd/-
Finance Officer
Kazi Nazrul University