

KAZI NZRUL UNIVERSITY

Asansol - 713340

Ref. No.: KNU/EO/COE/AUC/17/21

Date: 26.02.2021

NOTICE INVITING AUCTION FOR SALE OF SCRAP

Sealed bids are invited from reputed, experienced and bonafide Contractors/vendors/agencies in prescribed format for Sale of Old and Assessed Answer Booklets, Question Papers for Pulping purpose only in ONE LOT and “AS IS WHERE IS BASIS” at Kazi Nazrul University, Asansol -713340.

Last date of receiving of Bid: **10.03.2021 up to 4.00 PM**

The Authority reserves the right to accept or reject any/all tender without assigning any reason what so ever.

Enclosure: Annexure A – Terms and conditions

Annexure B – Bid Form.

Annexure C – Declaration

**Sd/-
Estate Officer (Addl. Charge)**

Terms and Conditions

1. After inspection of items bidder should quote a price or an amount which he is ready to pay for the scrap offered for sale in a sealed bid.
2. Bid should be signed by bidder(s) himself/themselves or a person duly authorized in his behalf. A copy of such authority should be enclosed along with the bid.
3. Bidder(s) can inspect the articles/items between 10.00 a.m. to 3.00 p.m. at Kazi Nazrul University, Asansol Campus from 27.02.2021 to 09.03.2021 (except Saturday, Sunday and Holidays) in regard to the conditions, quality etc. of the articles/items and satisfy themselves before submitting their offer by the date and time specified.
4. Any tax is livable shall be paid by the successful bidder.
5. All articles/items will be sold on “AS IS WHERE IS BASIS” will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quantity of the articles/items proposed to be auctioned.
6. The successful bidder will be required to make full payment of bid by way of Demand Draft/Banker’s Cheque drawn on any Nationalize Bank (payable at Asansol) in favour of **Kazi Nazrul University within 10 days** after the finalization of the bid and **will have to collect the articles within fifteen days from the date of submission of the Demand Draft**, *otherwise the his/her bid will be cancelled and the offer may be given to the next highest bidder*, if the University thinks deemed fit.
7. The successful bidder will not be entitled to resell any of the articles/items while they are still lying within the premises of this University and no delivery would be effected by this Office to any person or person(s) other than the bidder whose name/names are mentioned in the Order.
8. The scrap items/articles will be sold in one lot. The bidders shall quote the rate for one lot ie, after totaling the lot along with this tender document.
9. The bidder who has quoted maximum price, subject to the condition that fixed by this University, shall be considered as successful bidder.
10. Sealed Envelopes should contain the Bid form, Declaration and the cover should be super scribed as “Sale of Old and Assessed Answer Booklets, Question Papers for Pulping purpose only in ONE LOT and “AS IS WHERE IS BASIS” at Kazi Nazrul University, Asansol -713340 and may drop in person or by pot in the tender box on or before 10.03.2021 by 3.00 PM at Kazi Nazrul University, Asansol. This office shall not be responsible for any delay.
11. No bid shall be accepted after the due date and time. If the due date is happens to be a holiday the

bid due date will be next working day at the same time notified as above.

12. The auction shall be subject to the Indian laws and jurisdiction of the Courts located in Kolkata.
13. The undersigned reserves the right to postpone the date of opening or accept or reject any or all the bids without assigning any reason at any stage.
14. Conditional offers shall be liable for rejection.
15. The bidders will be allowed to submit two further bids after submission of the sealed bid.
16. The intending bidders will submit self-attested photocopies of Trade License, PAN Card, Income Tax/Sales tax Clearance Certificate etc.
17. No companion will be allowed except intending bidder for visual observation of the scrap materials and also on the date of bid.
18. Auction bids shall be submitted in the office of the Estate Officer (addl. Charge), Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O. – Kalla C.H., Asansol – 713340. Delay in receiving bids by post / courier shall not be considered beyond stipulated time and date.
19. Intending bidders may seek for any clarification before bidding, submission of offer implies the bidder has obtained all clarification required.
20. The tender will be valid for 2 years only.
21. For any query, please write to : controller@knu.ac.in

Check list:

1. Duly filled Bid form
2. Duly signed Declaration
3. Trade License/PAN etc.

APPLICATION FORM FOR AUCTION
(Bid Form)

To
The Estate Officer (Addl. Charge)
Kazi Nazrul University
Nazrul Road, Kalla Bypass More,
P.O. – Kalla C.H.,
Asansol – 713340.

Sir,

With reference to your Notification No ----- dated -----, I am/We are furnishing below my/our **highest rate** above your reserved price for the works tendered for as per your specification/description and Terms and Conditions:-

Sl. No.	Name of the work	Rate Quoted in Rs. (inclusive of all)
1.	Sale of Old and Assessed Answer Booklets, Question Papers etc. for Pulping purpose only in ONE LOT and “AS IS WHERE IS BASIS” at Kazi Nazrul University, Asansol -713340.	

Should this offer be accepted, I/We hereby agree to abide by and fulfill all the Terms and Conditions laid down in the Auction Notice and the particulars available and the details given in the specification/Description attached hereto or in default thereof to forfeit and pay the Governor of the state of West Bengal, or his successor in office the penalties/sums/or of money that may be imposed by the Kazi Nazrul University.

I/We also agree that the decision of the Kazi Nazrul University in all matters in respect of this tender will be final and binding on me/us.

Date:

Signature of the Tenderer with seal

Name of the Firm

Name of the Proprietor

Address for Communication

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DECLARATION

(to be given in bidder's letter head)

I / We here by declare that I / we have personally gone through the Bid-Documents of Contract, instructions etc. incorporated in the Bidding Document for the auction and I / We do agree to abide by all the rules and regulations of Kazi Nazrul University.

SIGNATURE OF THE TENDERER/BIDDER WITHSEAL