



Ref. No.: KNU/TPO/JOB1510/20

Date: 15-10-2020

## Job Openings for UG Students

GOOD DAY,

A DRY BULK SHIPPING COMPANY BASED IN Sth. KOREA, SINGAPORE AND KOLKATA, INDIA IS OFFERING JOB OPPORTUNITY TO OUR UG STUDENTS. YOU MAY LOOK UP COMPANY WEBPAGE FOR FURTHER INFORMATION.

### QUALIFICATIONS/DUTIES:-

- MUST BE COMFORTABLE COMMUNICATING IN ENGLISH
- MAINTAIN AN ENTHUSIASTIC AND FRIENDLY PUBLIC RELATION
- ABILITY TO USE TECHNOLOGY TO RESPOND TO CLIENTS AND LOOK UP SEA PORT INFORMATION
- ASSIST ADMINISTRATIONAL WORK AS NEEDED
- OTHER DUTIES AS ASSIGNED

THEY ARE NOW RECRUITING 1-2 UNDERGRADUATE STUDENTS WHO CAN JOIN THEIR KOLKATA OFFICE. INTERESTED STUDENTS ARE REQUIRED TO SEND HIS/HER CV AT [tpo@knu.ac.in](mailto:tpo@knu.ac.in).

IF YOUR CV DEEMED SUITABLE FOR THEIR COMPANY THEN THEIR INDIA OFFICE SHALL DIRECTLY CONTACT THE APPLICANT.

All the best,

(Mr. Maheswar Malo Das)  
Development and Planning Officer &  
Training and Placement Officer (Addl. Charge)  
Kazi Nazrul University, Asansol.

### Copy forwarded for necessary information and action to:

1. The Dean(s), All Faculties, KNU;
2. The Registrar, KNU;
3. The Inspector of Colleges, KNU with a request to circulate to the affiliated colleges to the University;
4. The Director, School of Mines and Metallurgy, KNU;
5. The Coordinator, Skill Development Centre, KNU;
6. The HoD(s)/Coordinator(s), KNU;
7. The Notice Board, Student Activity Building, KNU;
8. The System Admin/Analyst, KNU with a request to upload on the University website for wide circulation.
9. Secretary to the Vice Chancellor for information to the Hon'ble Vice Chancellor, KNU;
10. Guard File