



# Office of the Registrar Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

Ref. No – KNU/R/Admn (PG)/1735/23

Date: 04/12/2023

## **DECENTRALIZED COUNSELLING AND ADMISSION FOR M C A . (1<sup>st</sup> year), 2023-24**

As per Notification No. 512-Edn (T) 10M-68/16 dated 29.11.2023, Department of Higher Education, Government of West Bengal, online applications are invited for admission into MCA 1<sup>st</sup> year against vacant seats for the year 2023-2024 as per the eligibility criteria stated below. The eligible and interested candidates may apply through the following online link along with soft copy of all testimonials (self- attested) listed below latest by 10<sup>th</sup> December, 2023 up to 12.00 a.m.

Click on the following link to apply or copy the link and paste in your browser.

<https://forms.gle/bfDKtEgVpfc4T8j4A>

### **A) ELIGIBILITY CRITERIA**

- Whereas, the necessary guidelines for admission to MCA Programme in the academic session 2023-24 through the State Level Common Entrance Examination for the said programme has already been notified and published by the West Bengal Joint Entrance Examinations Board;
- Whereas, in the said guidelines it has been mentioned that candidates will take admission to the allotted University and Institutes after obtaining allotment by the West Bengal Joint Entrance Examinations Board through the centralized counseling process;
- Whereas, it has been observed that some seats are still vacant after the completion of such centralized allotment and admission process in different participating Universities and Institutes of the State offering MCA programme;
- Existing norms of percentage of domicile students from other states, fulfilling all the eligibility criteria will be maintained and followed.
- Now, therefore, it is clarified that on completion of the centralized counseling and admission process, the participating Universities and Institutes of the State may pursue the admission procedure in the MCA Programme in the Universities and Institutes as notified hereunder:



# Office of the Registrar Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

- For different participating Universities and Institutes, the eligibility criteria for admission through decentralized counseling process for MCA Programme shall be the same as notified in the guidelines issued by the West Bengal Joint Entrance Examinations Board.
- The participating Universities and Institutes willing to admit students through such decentralized counseling process shall have to follow a complete transparent admission procedure inviting application from eligible candidates by posting necessary Notice, declaring vacancy position in respect of the said MCA Programme in their respective Notice Board and the Institution's website.
- The admission for such MCA Programme must be made strictly on the basis of merit at the concerned Institution level
- Candidates shall have to follow the norms as mentioned in the AICTE Approval Process Hand Book 2023-24.
- The cut-off date for completion of the decentralized counseling and admission at the respective participating Universities and Institutes shall have to follow the academic calendar of the concerned affiliating Universities for the academic year 2023-24.

## B) VACANCY POSITION as on 1.12.2023

(N.B.: No. of vacancies may be changed at the time of Counseling)

Branch	GEN	GEN (PwD)	SC	SC (PwD)	ST	ST (PwD)	OBC-A	OBC-A (PwD)	OBC-B	OBC-B (PwD)	Total Vacant
MCA	5	1	5	1	1	NIL	3	NIL	1	NIL	17

## C) LIST OF DOCUMENTS TO BE UPLOADED (jpeg/jpg format within 300 kb)

- Self-attested photocopy of JECA-2023 Rank Card
- Self-attested photocopy of Age Proof document (admit card of class-X)
- Self-attested photocopy of mark sheet of Bachelor or equivalent Examination
- Self-attested photocopy of SC/ST/OBC-A/OBC-B/PwD Certificate (if applicable)
- Domicile Certificate: As directed by the West Bengal Joint Entrance Examination Board



Office of the Registrar  
**Kazi Nazrul University**

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

**D) IMPORTANT DATES:**

- Last date of Submission of online Application: Latest by **10<sup>th</sup> December, 2023 up to 12-00 a.m.**
- Date for publication of Provisional Merit List: Within **11<sup>th</sup> December, 2023.**
- Date of Offline Counseling and Admission : **12<sup>th</sup> December, 2023 at 11.30 a.m.**

**N.B.:**

(i) Counseling and Admission will be held on the same day

(ii) Candidates will be called for counseling against 17 vacant seats. Number of such candidates (category-wise) will be announced at the time of Publication of Provisional Merit List.

(iii) All are requested to follow our college website regularly for any other information and update regarding Counseling and Admission.

Sd/-  
Registrar

**E) DOCUMENTS REQUIRED AT THE TIME OF COUNCELLING & ADMISSION:**

**a) FEES STRUCTURE (Fees has to be deposited online at the time of allotment of seat)**

Master of Computer Applications Fees Structure (2023-24) for  
Semester-I Fees to be paid at the time of Admission (University Campus)



# Office of the Registrar

## Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

Name of the Courses	Admission Fee (Rs.)	Tuition Fee (Rs.)	Development Fee (Rs.)	Session Fee (Rs.)	Students' Aid Fee	Library Fee (Rs.)	Library Caution Deposit (Rs.)	Multi Utility Card (Rs.)	Electricity and Generator Fee (Rs.)	Laboratory Fee (Rs.)	Students' Activity Fee (Rs.)	Sports Fee (Rs.)	Total (Rs.)
Master of Computer Applications	250	21000	300	450	50	300	250	25	0	1000	50	0	23675

### Fees Structure Per Semester for Semester II to IV of Master of Computer Applications for the session 2023-24 (University Campus)

Name of the Courses	Admission Fee (Rs.)	Tuition Fee (Rs.)	Development Fee (Rs.)	Session Fee (Rs.)	Students' Aid Fee	Library Fee (Rs.)	Library Caution Deposit (Rs.)	Multi Utility Card (Rs.)	Electricity and Generator Fee (Rs.)	Laboratory Fee (Rs.)	Students' Activity Fee (Rs.)	Sports Fee (Rs.)	Total (Rs.)
Master of Computer Applications	250	21000	300	450	50	300	0	25	150	1000	50	100	23675

**NO CASH PAYMENT WILL BE ACCEPTED.**

Ph. No. : - 0341-2270456, Fax: 0341-2250456, E-mail: [registrar@knu.ac.in](mailto:registrar@knu.ac.in), Website: [www.knu.ac.in](http://www.knu.ac.in)



# Office of the Registrar Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

**Link will be provided for online payment after admission confirmation**

**Payment receipt (Write your name, Branch & Phone No. on the payment receipt) is to be submitted at the office of the Director, SMM**

**N.B. In case of existing 1<sup>st</sup> year students of Kazi Nazrul University, full fees to be paid as mentioned above if allotted seats through Decentralized Counseling. Necessary adjustment will be made later**

**b) ORIGINAL & SELF ATTESTED PHOTOCOPIES** of (i) Class X Admit Card, (ii) Class X Mark Sheet, (iii) H.S./ Equivalent Mark Sheet (iv) Bachelor Certificate (v) JEE Admit Card and Rank Card (vi) Allotment certificate of WBJEEB (as issued during physical verification), (vii) Caste Certificate (SC/ST/OBC), if any, (viii) PwD Certificate (if applicable)

**N.B.: The OBC-A/OBC-B candidates belong to Non-Creamy Layer (NCL) only are eligible for consideration as reserved candidates. OBC-A/OBC-B candidates must produce updated NCL certificate during Counseling /Admission.**

**c) ORIGINAL CHARACTER CERTIFICATE** from the Head of the institution last attended (**Keep one attested photocopy with your own custody**)

**d) IN CASE OF BREAK OF STUDIES**, a self-declaration certificate is to be submitted by the student and countersigned by the guardian

**e) ORIGINAL ANNUAL INCOME CERTIFICATE OF FATHER/GUARDIAN (For TFW Candidates) : should have been issued by (i)**

An Officer in the Rank of Assistant Secretary or above in State / Central Government ; (ii) District Magistrate; (iii) Additional District Magistrate:

(iv) Sub-Divisional Officer (v) Block Development Officer

f) Domicile Certificate: As directive of the West Bengal Joint Entrance Examination Board

**g) ORIGINAL MIGRATION CERTIFICATE** - Students who are studying in any College affiliated to university other than **Maulana Abul Kalam Azad University of Technology**, West Bengal (Formerly known as West Bengal University of Technology – WBUT) need to submit Migration Certificate during Registration



# Office of the Registrar

## Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

**h) FITNESS CERTIFICATE** in any format for **General Health** and **Eye** separately to be produced from the Registered Medical Practitioner. The Certificate of Blood Group is to be obtained from an authorized laboratory to be submitted during admission.

**i) Students** need to submit TWO affidavits as per Annexure-I and Annexure-II on a non-judicial stamp paper of Rs. 10/- each before an Oath Commissioner /Notary (Please see Annexure)

OR

Online facility for Anti-Ragging affidavits are available at [www.amanmovement.org](http://www.amanmovement.org)

Note: Admission will be refused if original Certificates/Documents, affidavits and corresponding self- attested photocopies of certificates/documents are not presented /submitted at the time of admission.





# Office of the Registrar Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

## ANNEXURE-I AFFIDAVIT BY THE STUDENT

I, \_\_\_\_\_ (full name of student with admission/registration/ enrolment number) s/o -  
d/o Mr./Mrs./Ms \_\_\_\_\_

- 1) having been admitted to \_\_\_\_\_ (name of the institution) have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that-
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

**Signature of Deponent**

**Name :**



Office of the Registrar  
**Kazi Nazrul University**

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at \_\_\_\_\_  
\_\_\_\_\_ (year)

\_\_\_\_\_  
Signature of Deponent

Solemnly affirmed and signed in my presence on this the (day) of month, (year) after reading the contents of this affidavit.

