KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla More, P.O. – Kalla C. H.
Asansol – 713340, Dist.-Paschim Bardhaman, West Bengal
Website: www.knu.ac.in

Re E-Tender Document

For purchasing of Consumables & Minor Equipment's for the department of Animal Science

These documents are meant for the exclusive purpose of bidding against this NIT and shall not be transferred, reproduced or otherwise used for purposes other than that for which they are specifically issued

Kazi Nazrul University

Nazrul Road, Kalla Bypass More, Asansol,

Paschim Bardhhaman – 713340

Ref. No.: KNU/EO/TENDER/56 /25-26 **Date: 15.01.2026**

NOTICE INVITING TENDER

Request for Proposal (RFP) through the (Re) E-TENDER platform

KAZI NAZRUL UNIVERSITY (KNU) intends to purchase consumables & Minor equipment's for the Animal Science Department, Kazi Nazrul University, Asansol through an Online e-Tender. The tentative quantity of the required items along with the technical configuration of each item is mentioned below. Interested bidders who have experience in supplying the mentioned type of items may follow the instructions given below for submission of their tenders through online mode.

1. General Instructions:

Intending bidders may download the tender documents from the website https://wbtenders.gov.in directly with the help of Digital Signature Certificate.

2. Submission of bids:

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel who is on the payroll of the Company (having Authorization from the Company Management) on the website http://wbtenders.gov.in. All papers must be submitted in the English language.

3. Time Schedules for the e-tender:

The Time Schedule for obtaining the Bid Documents, Pre-Bid meetings, the submission of bids and other documents, etc. will be as per the list provided in Clause No. 10 given below.

4. Eligibility for Quoting:

Manufacturers or Dealers/Distributors/Agents duly authorized by the manufacturers who are able to supply the assured quantities as per the requirement & have requisite Annual Average Turnover, as per clause no. 5, are only eligible for quoting. Manufacturers not having the capability to supply the required quantity solely need not apply. Failure of submission of a declaration of full supply will lead to cancellation of the tender. Further, vendors who were declared blacklisted and/or insolvent by any Govt. Concern/any Institutions in the Country for a particular item or items are not eligible to participate in the current tender for that item or items.

5. Annual Turnover Requirements:

Vendors having an Average Annual Turnover of more than Rs.20 lakhs in India or equivalent foreign currency in the respective foreign country for the year 2021-22, 2022-23 & 2023-24 are eligible to participate in the Tender.

6.1. General process of submission

Tenders are to be submitted online through the website as stated in Clause 1. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time, one through Technical Bid and the other through Financial Bid. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format to the portal in the designated locations/folders of Technical Bid. One needs to fill up the BOQ in the designated cell and upload the same in the designated location of the Financial Bid. The documents uploaded are virus-scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should especially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum if published till the bid submission ends.

6.2. Technical Bid

The Technical Bid should contain scanned copies and/or declarations in the following standardized Formats in two folders:

I. Technical File (Statutory Cover) containing:

1. Annexures

a) Basic Information (Vide Annexure I) (to be submitted in “Annexure” folder)

b) Application for Tender - (Vide Annexure II) (to be submitted in “Annexure” folder)

c) Authorization letter - (Vide Annexure III) (to be submitted in “Annexure” folder)

d) Affidavit Performa (Vide Annexure IV) (to be submitted in “Annexure” folder)

e) Declaration on KNU (Vide Annexure V) (to be submitted in "Annexure" folder)

2. Technical details of the Items Quoted (Bidders must submit technical specifications along with the Catalogue of the item quoted in the "Technical Details" Folders)

3. Bidder must submit the Audited Balance Sheet and Profit and loss Account for the last 3 (three) Financial years namely 2021-22, 2022-23 &2023-24 in the "Accounts" folder.

Note: Tenders will be summarily rejected if any item in the statutory cover is missing.

II. My Document (Non-Statutory Cover) contains as follows:

SL. No	Category	Sub-Category	Sub-Category Description
1	Certificates	Certificates	PAN Card of the Bidder
			GST Registration Certificate (Active)
			Professional Tax Registration
2	Company/Firm Details	Company/ Firm Details	Valid Trade License
			Registration Certificate along with commencement Certificate/ Partnership Deed
3	Credential	Credential 1	Copy of work order for similar work items at least 3 for the last 5 years in an Institute of Higher Learning or any Government Department.
4	Financial Information	Payment Certificate 1	Income Tax Returns submitted for the Financial year 2021-22
			Income Tax Returns submitted for the Financial year 2022-23
			Income Tax Returns submitted for the Financial year 2023-24

6.3. Financial Bid

The Financial Bid should contain Bill of Quantities (BOQ) in one cover (folder): Performa (Don't quote here)

A) Details of consumables:

Serial No.	Name of Consumables	Specification/ Code/Catalog no.	Quantity	Rate (including GST)
1	Cadmium Chloride monohydrate (CdCl2.H2O)	SRL / Finar Chemicals / Nice	100 g	
2	Sodium Sulfide nonahydrate (Na2S.9H2O)	SRL / Finar Chemicals / Nice	100 g	
3	Cadmium Sulphate (CdSO4.8H2O)	SRL / Finar Chemicals / Nice	100 g	
4	Zinc Acetate Dihydrate (Zn(CH3.COO)2.2H2O)	SRL / Finar Chemicals / Nice	500 g	
5	Canada Balsam	SRL / Finar Chemicals / Nice	100 ml	
6	Phenol Crystalline ACS (C6H5OH)	SRL / Finar Chemicals / Nice	500 g	
7	Formaldehyde (40% Formalin solution)	SRL / Finar Chemicals / Nice	500 ml x2	
8	Chloroform	SRL / Finar Chemicals / Nice	2.5 L x 2	
9	Methanol	SRL / Finar Chemicals / Nice	2.5 L x 2	
10	Ethanol	99.9% pure, For laboratory use	500 mL x 10	
11	Screw Cap Reagent Bottle (250 ml)	Glass, Borosil, 250 ml, With graduation marks	10 pieces	

12	Beaker (250 ml)	Glass, Borosil, 250 ml, With graduation marks	10 pieces	
13	Beaker (500 ml)	Glass, Borosil, 500 ml, With graduation marks	10 pieces	
14	Centrifuge tube with cap/cork stopper (15 ml)	Glass, Borosil (17 mm x 120 mm), With cap/ cork stopper, Conical bottom	20 pieces	
15	Centrifuge tube with cap (15 ml)	Tarsons, Polypropylene, (17 mm x 120 mm), Stetile, With cap, Conical bottom	100 pieces	
16	Spirit Lamp (Glass)	With top cover, For laboratory use	2 pieces	
17	Spirit Lamp (Stainless Steel)	With top cover, For laboratory use	2 pieces	
18	Tripod stand	6x4 inch, Metal, For laboratory use with spirit lamp	2 pieces	
19	Wire Gauge with frame and filter paper center	5x5 inch, Metal, For laboratory use with spirit lamp	6 pieces	
20	Entomological Insect Pin	Stainless Steel, 4 cm (Pack of 100)	2 packet	
21	Microscope Cavity Slide	Bluestar, Single cavity (Pack of 50)	2 packet	
22	Coverslip/ Coverglass	Bluestar, 22x22 mm, Square (Pack of 50)	2 packet	
23	Diamond Tip Glass Marking Pencil	For histopathology glass slide marking	2 pieces	
24	Wash Bottle	Polyethylene, 500 ml	4 pieces	
25	Aluminium foil		4 roll	

26	Parafilm M roll	2 inch x 250 feet	1 roll	
27	Whatman no. 1 Filter paper	125 mm dia (Pack of 100)	4 pack	
28	Tissue paper roll	High absorption, 300+ pulls/sheets each, 2 ply	12 roll	
29	Dissecting Forceps (12 inch)	Stainless Steel, 12 inch	1 piece	
30	Insect Collecting Net	12 inch ring, 60 inch metal handle	1 piece	
31	Himedia Agarose special, Low EEO	CAS Number: **9012-36-6**	1pack (100g)	
32	Thermo Scientific™ GeneRuler 100 bp Plus DNA Ladder	Catalog number: **SM0321**	1pack (50 µg)	
33	Thermo Scientific™ DreamTaq PCR Master Mixes (2X) Green	Catalog number: **K1081**	1pack (4 x 1.25 mL)	
34	Tarsons Racked Filter Tips Sterile (10XL µl)	528108	3pack (10 racks of 960pcs)	
35	Tarsons Racked Filter Tips Sterile (200 µl)	528104	1pack (10 racks of 960pcs)	
36	PageRuler™ Plus Prestained Protein Ladder, 10 to 250 kDa	Invitrogen	01	
37	RiboRuler Low Range RNA Ladder Size Range100 to 1000 bp with Label or Dye Cat no- SM1831	**Size Range-** 100 to 1000 bp **Label or Dye** Xylene Cyanol FF, Bromophenol Blue, Ethidium Bromide (Thermo Fischer)	5 x 20 µL	

38	Amicon® Ultra Centrifugal Filter, 30 kDa MWCO	Merck	01 Box	
39	Amicon® Ultra Centrifugal Filter, 50 kDa MWCO	MERCK	01 Box	
40	Amicon® Ultra Centrifugal Filter, 100 kDa MWCO	MERCK	01 Box	
41	PE anti-human CD11b	Biolegend	25ug	
42	FITC anti-human CD11c Antibody	Biolegend	25ug	
43	NF-κB2 Rabbit pAb	Abclonal	20ul	
44	Ammonium Acetate for molecular biology, 98%	SRL	100G	
45	NADPH for MB	SRL	25MG	
46	Tris Buffer AR/ACS	SRL	100G	
47	Potassium Dihydrogen Orthophosphate for molecular biology, 99.5%	SRL	250G	
48	EDTA Free acid AR	HiMedia	100G	
49	1-Chloro-2,4-Dinitrobenzene extrapure AR, 99%	SRL	100 G	
50	Glutathione Reduced (GSH) extrapure, 98%	SRL	5G	

51	NBT Chloride	HiMedia	100MG	
52	NADH disodium salt	HiMedia	100 MG	
53	Phenazine methosulfate	HiMedia	500MG	
54	Potassium Dichromate (ACS)	SRL	500G	
55	Glacial acetic acid (AR)	HiMedia	500ML	
56	Hydrogen peroxide	HiMedia	100ML	
57	Sodium Lauryl Sulphate (SDS, SLS) High Purity, 99.5%	SRL	25G	
58	Sodium Hydroxide Pellets ACS, 97%	SRL	500G	
59	Thiobarbituric acid (AR)	HiMedia	25G	
60	n-Butyl Alcohol (1-butanol, n-butanol) pure, 99%	SRL	500ML	
61	Pyridine (AR)	HiMedia	250ML	
62	Potassium Dihydrogen Orthophosphate for molecular biology, 99.5%	SRL	250G	
63	DNPH	SRL	25G	
64	Trichloroacetic Acid 20% solution.	SRL	500ML	
65	HEPES Buffer extrapure, 99%	SRL	25G	

66	Streptomycin Sulphate for tissue culture	SRL	5G	
67	Hydrochloric Acid 1N Aq. Solution	SRL	500ML	
68	Ethyl Acetate ACS, 99.5%	SRL	500ML	
69	Guanidine Hydrochloride (GHC) for molecular biology, 99.5%	SRL	100G	
70	Trifluoroacetic Acid (TFA) for molecular biology, 99.9%	SRL	100ML	
71	DTNB(Ellman's Reagent)	SRL	1G	
72	Tris Hydrochloride (Tris HCl) for molecular biology, 99%	SRL	100G	
73	D-Glucose-6-Phosphate Disodium Salt Dihydrate (G6P.Na2 Dihydrate) extrapure, 99%	SRL	1G	
74	Magnesium Chloride Anhydrous extrapure, 98%	SRL	100G	

75	ß-Nicotinamide Adenine Dinucleotide (Oxidized)	SRL	1G	
76	Glycine AR/ACS	HiMedia	100G	
77	DL-Malic Acid pure, 99%	SRL	500G	
78	2,4,6- trichloro-S-triazine	Sigma	100G	
79	N-Hippuryl-His-Leu Hydrate	Sigma/TCI	25MG	
80	L-Ascorbic Acid extrapure AR, 99.7%	SRL	100G	
81	Ferrozine Monosodium extrapure, 97%	SRL	1G	
82	2,2-Diphenyl-1-picrylhydrazyl (DPPH)	SRL	250MG	

B) Details of Minor equipment:

Sl. No.	Equipment	Specification	Qty.	Rate(Including GST)
1.	Pellet Pestle for Micro centrifuge Tubes	**Hand-operated or motor-driven grinders pestle designed for use with** 0.5 mL and 1.5 mL micro centrifuge tubes**.** Manufactured from	01 No	

		CTFE and stainless steel**, offering excellent chemical resistance and durability.** Autoclavable **and** reusable**, suitable for sterile and repeated laboratory use.** 1. **Application**: For resuspension of pellets and disruption of soft tissue in micro centrifuge tubes 2. **Tube Compatibility**: Suitable for **0.5 mL** and **1.5 mL** micro centrifuge tubes 3. **Material**: Constructed from CTFE (Chlorotrifluoroethylene) and stainless steel 4. **Type**: Reusable and autoclavable 5. **Operation**: Compatible with both manual (hand-operated) and motor driven use 6. **Motor Compatibility**: o Compatible with cordless motor system o Requires separate adapter for motor attachment 7. **Design Features**: o Pestle tip precisely shaped to match the bottom of microcentrifuge tubes o Shaft designed for ergonomic manual handling and motorized operation 8. **Warranty**: Minimum 1		

		year against manufacturing defects		
2.	pH Meter	Benchtop digital pH meter capable of measuring pH, mV (ORP), and temperature with high accuracy and stability, suitable for laboratory applications. o **pH Range**: 2.00 to 16.00 pH o **pH Resolution**: 0.01 pH o **pH Accuracy**: ±0.01 pH o **mV Range**: ±1999 mV o **mV Resolution**: 1 mV o **mV Accuracy**: ±1 mV o **Temperature Range**: 0 to 105°C o **Temperature Accuracy**: ±0.5°C o **Calibration**: Up to 3 points o **Buffer Standards**: USA (pH 4.01, 7.00, 10.01), NIST (pH 4.01, 6.86, 9.18) o **Temperature Compensation**: Automatic (ATC) o **Display**: Large LCD with white backlight o **Data Storage**: Minimum 100 readings o **Interface**: USB for data transfer or power supply o **Functions**: Automatic endpoint, reset to factory settings, setup menu customization o **Power Supply**: USB or	02 No	

		adapter compatible o **Accessories Supplied**: pH electrode, temperature probe, electrode holder, buffer solutions, user manual o **Warranty**: Minimum 1 year		
3.	Accumax Fab Pipette Brand : Accumax	Volume: 0.1-2.5	01 No	
4.	Accumax Fab Pipette Brand : Accumax	Volume: 0.5-10	01 No	
5.	Magnetic Stirrer with Hot Plate (2 Litre), including Magnetic Stir Bar	REMI, 2 MLH, Digital Speed Indicator, 300 Watts, PMDC motor, Stirring Paddle.	01 No	
6.	Precision Balance (1 mg - 300 g)	Aluminum alloy base, Date & Time Display, Glass Windshield, Front & Back Display, Multifunction Weighing Units, Built-in rechargeable battery, RS232C Interface, Weighing, Counting, Percentage, Overload Warning, Dynamic weighing function.	01 No	
7.	Minilyse M-383 (Cat No: M-383) NCS Lifesciences	Speed: 0 to 15000 rpm Probes: Tungsten carbide probe for 1.5ml tube. Teflon smooth probe for 1.5ml tube. Small probe for 0.5ml PCR tube.	01 No	

		Voltage: 12V DC Weight: 115 grams		
8.	Multiwell Plate Orbital Shaker	• Type- **Rocker & Shaker** • Orbit diameter- **4mm** • Permissible shacking weight- **4 micro plates** • Motor rating input- **13w** • Motor rating output- **57w** • Permissible on time- **100%** • Speed min (adjustable)- **100rpm** • Sped range- **100-1100 rpm** • Timer- **yes** • Timer Display- **99 hrs 59 min** • Operating Mode- **Timer and continous** • No of microplate- **4** • Dimension- **30×27×12 cm'** • Weight- **9,8 kg** • Permissible ambient temperature- **5-40 c** • Voltage- **220-440mv** • Frequency- **50/60hz** • Platform Dimensions **340 × 300 mm**	01 No	

		• Speed Range **100–1100 rpm**		

For any query please write to: hod.animalscience@knu.ac.in

7. The tenderers are not required to submit hard copies of the Technical File (Statutory Cover) or My Documents (Non-Statutory Cover). Submission of a hard copy of the Financial Bid is strictly prohibited and **only be submitted through online via the NIC portal.**

8. Evaluation of the tenders

During the tender evaluation process, the "Technical Bid" will be opened first. Those Bidders who have qualified in respect of the essential & other requirements in "Technical Bid" will be identified and their financial bid will be opened. The financial bid of those Tenderers failing to meet the technical & other requirements laid down in the tender will not be opened and be rejected. The Tenderer offering the item found suitable and as per the tender specifications will only be selected (Bidders are advised to carefully go through the specification of each item before quoting). Final selection of the lowest bidder in respect of the Financial Bid is subject to further verification. The Financial Bids of only those tenderers who have been considered Technically Qualified will be opened. If found suitable in the context of the above pre-qualification etc., the Tenderer quoting the lowest rate will be considered as successful.

9. **Terms & Conditions Regarding Purchase Policy of Tendering Authority:**

9.1. Bid Information:

a) Partial Quotation within the same item will not be accepted and the tender will be liable for cancellation.

b) All duties, taxes, and other levies payable by the contractor under the contract shall be included in the total price but should be indicated separately in the price bid.

c) The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

d) Bidder must follow the instruction for filling up BOQ as per Clause 6.3.

9.2. Evaluation of Quotation: The Purchaser will evaluate and compare the quotations determined to be substantially responsive stage-wise. Firstly, Technical Bid will be evaluated and thereafter Price Bid for technically qualified bidders will be evaluated for the selection of vendors.

9.3. Award of Contract: The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. Purchaser reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.

9.4. Adequate infrastructural facility: The bidder/manufacturer should have a registered establishment set up in Kolkata/Asansol/Durgapur or its adjacent locality. Documents in support of the establishment and service centre with payroll sheet must be uploaded in the "TECHNICAL DETAILS" folder.

9.5. Credentials: Documents of previous experience of the job, at least 3 for the last 5 years in an Institute of Higher Learning or any Govt. department must be submitted along with the tender.

9.6. The intending Tenderers shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the University. The University will have sole discretion to decide the eligibility of bidders on the basis of submitted documents and reserves the right to reject any application and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

9.7. Prospective applicants are advised to carefully note the minimum qualification criteria as mentioned in the tender document before bidding.

9.8. No Tenderer shall be allowed to participate in the tender, if he / she / the company is associated, in whatsoever manner, with any person holding an office of profit in the University.

9.9. The applicant shall not do anything which will cause injury to the name or reputation of the University and that the applicant agrees to indemnify and keep the University indemnified against all liabilities, claims, damages or injury of every description which may occur or affect the University from any failure by the applicant to perform its obligations under this tender or from any act or omission whatsoever on the part of the applicant or its servants or agents.

9.10. **Time Schedule:** The supply must be completed within 30 days from the date of receipt of the purchase order.

9.11. Validity of offer: A bidder should spell out in the tender that it shall remain valid for a minimum period of 6 months from the date of opening of the tender and during this period, the bidder shall not be entitled to revoke or cancel its offer.

9.12. **Place of delivery:** Department of Animal Science, Kazi Nazrul University, Asansol. Nazrul Road, Kalla More, P.O. –Kalla C. H. Asansol – 713340

9.13. **Payment Schedule:** Payment will be made after delivery and satisfaction of the items.

9.14. **Liquidated Damages:** The job includes the supply and installation of materials mentioned in the tender document. In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the contractor for sum not less than 0.5% of the contract value for that item/job for each week or part thereof, subject to celling of 10% of the order value(excluding all taxes & duties and other charges).In the event of LD exceeds 10% of the order value, KNU reserves the right to terminate the contract and KNU will get the job completed by any other competent party. The difference of cost incurred by KNU will be recovered from the bidder.

9.15. **Quantity Changeability:** Quantity, as stated in the tender document, may be subject to change at the time of issuing the purchase order due to valid internal reasons of the university.

9.16. **Requisite Documents to be submitted:** Bidder must have adequate documents relating to Trade License and updated returns for Income Tax, GST, Audited Statement of Accounts and other documents as sought for under Clause 6.2.II of this tender.

9.17. Turnover Criterion: Bidder must have an average annual turnover of more than Rs.20 lakh in the last three financial years ending 2023-24.

9.18. **Disposal of Disputes:** In case of any dispute, the University's decision will be treated as final and conclusive. All legal actions are subject to Kolkata jurisdiction only.

9.19. The bidders are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian Currency only.

9.20. The vendors/suppliers are instructed to quote the exact consumables mentioned in the tender. If they quote for any other cheaper alternatives or similar but not exact consumables with a lower price, and if they are selected as the lowest bidder, the University will hold the right to cancel the order and give the order to the next correct and lowest bidder.

Discretion of the University:

9.21. University may take a decision about the non-purchase of the said equipment even after the selection of a vendor due to internal reasons.

9.22. University may seek documents from the bidder in addition to the scanned documents sent by them at the time of uploading the technical bid for verification and evaluation of the tender.

9.23. University reserves the right to relax any clause as stated hereinabove for the selection of a responsive vendor.

10. **Important dates:**

Sl No	Particulars	Date &Time
1	Date of publication E-tender	15.01.2026 From 05:00 PM onwards
2	Document download start date & time	15.01.2026 From 05:00 PM onwards
3	Document download end date & time	30.01.2026 up to 02:00 PM
4	Bid submission start date & time	15.01.2026 From 05:00 PM onwards
5	Last date & time of online submission of Technical Bid & Financial Bid	30.01.2026 up to 04:00 PM
6	Date & time of opening of Technical Bid in the office of the Finance Officer, KNU, Asansol	Will be notified later on
7	Date of uploading of list of technically qualified Bidder(Online)	Will be notified later on
8	Date& time of opening of financial Bid in the office of the Finance Officer, KNU, Asansol	Will be notified later on
9	Date of uploading of list of Bidders along with the approved rate	Will be notified later on

11. Opening the financial bid as per schedule will BE NOTIFIED LATER ON.

A financial bid can be seen & accessed by the bidder through the NIC Portal online after the opening of the financial bid online. No objections raised by any Bidder in this respect will be entertained by the University. No informal tender will be entertained in the Bid further.

12. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected outright without any prejudice.

13. The Tender Selection Committee reserves the right to cancel the tender due to unavoidable circumstances and no claim in this respect will be entertained.

Sd/-

Estate Officer (Additional Charges)

Annexure-1

FURNISHING BASIC INFORMATION- (To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mail ID	
5	Trade License No. (Please enclose copy of Trade License)	
6	PAN(Please enclose copy of PAN Card)	
7	GST No.(Please enclose copy of GST)	
	Professional Tax Registration No. (Please enclose copy of Professional Tax)	
	Registration Certificate along with Commencement Certificate /Partnership Deed (Please enclose copy of Certificate, if yes)	Yes/No (Please put tick mark)
8	Do you have previous experience for providing similar service at Educational Institute of Higher Learning OR any government office(Please enclose copy of Work Order& user list, if yes)	Yes/No (Please put tick mark)
9	Income Tax Returns submitted for the Financial year 2021-22(Please enclose copy)	Yes/No (Please put tick mark)
	Income Tax Returns submitted for the Financial year 2022-23(Please enclose copy)	Yes/No (Please put tick mark)
	Income Tax Returns submitted for the Financial year 2023-24(Please enclose copy)	Yes/No (Please put tick mark)
10	Annual Turnover as per Audited Accounts / Accounts Certified by Chartered Accountant	2021-22: Rs……

		2022-23 : Rs ……. 2023-24: Rs…… Average Annual Turnover: Rs…….

For and on behalf of

(Signature of Authorised Signatory)

Name:

Designation:

Seal:

Annexure II

APPLICATION FOR TENDER

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc.)

To
The Estate Officer (Additional Charges)
Kazi Nazrul University, Asansol

Sub: **Tender for the purchasing of Consumables & Minor Equipment's for Animal Science Department**

Ref: Tender No……dated……..

Sir,

Having examined the pre-qualification & other documents published in the Tender No…….. Dated ……., I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me/us on behalf of.....in the capacity of …… duly authorized to submit the offer. The authorization letter from the company is attached in Annexure III.

2. We accept the terms and conditions as laid down in the tender document vide Clause 9 and declare that we shall abide by it throughout the tender period including its extensions, if any.

3. We have gone through the Tender Document thoroughly and quoted the tendered items keeping in mind all sorts of information as furnished in the tender document including Corrigendum/Addendum as published from time to time

4. We are offering rate for the following item /items and assured supply to the Kazi Nazrul University

5. In the event of being selected, we will make the supply within the stipulated period excepting the condition which is beyond our control.

Date:

Signature and name of applicant

Including title and capacity in which

Application is made.

Contact no:

E-mail address:

Postal Address:

Annexure III

(Authorization letter in favour of the applicant (other than Managing Director/Proprietor/Partner) from the competent authority)

(To be furnished in the company's official letter pad with full address and contact no, E mail Address etc.)

(TO WHOM IT MAY CONCERN)

This is to certify that Mr. …… (Name), Employee of this organization as …… (Official Designation) is hereby authorized to submit tender online, Vide Ref. No. ……, dated ……..on behalf of the Organization.

WHEREAS _____ who are official producers of _____ and having production facilities at _____ do hereby authorize _____ located at _____ (hereinafter, the "Bidder") to submit a bid of the following Items produced by us, for the Supply Requirements associated with the above Invitation for Bids. When resold by _____, these products are subject to our applicable standard end user warranty terms. We assure you that in the event of _____, not being able to fulfil its obligation as our Service Provider in respect of our standard Warranty Terms we would continue to meet our Warranty Terms through alternate arrangements.

We also confirm that _____is our authorized service provider/system integrator and can hence provide maintenance and upgrade support for our products.

We also confirm that the products quoted are on our current product list and are not likely to be discontinued within 3 years from the day of this letter. We assure availability of spares for the products for the next two years after three years warranty.

We also confirm that the material will be delivered as per delivery schedule against above mentioned tender from the date of placement of confirmed order.

Name In the capacity of

Signed

Duly authorized to sign the authorization for and on behalf of _____

Dated on _____ day of_____202

Note: This letter of authority must be on the letterhead of the Manufacturer and duly signed by an authorized signatory.

ANNEXURE IV

(Affidavit Performa)

(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)

I, Sri/Smt..... the Managing Director/Proprietor (etc.) of the firm..... (Name of the firm) at (address)..... do hereby

Solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to supply of Instruments/ Equipment's/ or other items to any Govt. or Govt. undertaking Organization/Institution in the State of West Bengal or other State or States.

2. That no case is pending against me or against my firm in any criminal court of law to supply of Instrument's/Equipment or any other items to the Govt. or Govt. undertaking Organization/Institution in the State of West Bengal or other State or States (If any case is pending, state the details).

3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.

4. That my concern has not yet been declared bankrupt by any banking or money lending agency duly licensed by RBI nor has it been considered doubtful by any Government concern so far as the solvency of the organization is concerned.

5. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

Deponent(s)

ANNEXURE V

(Affidavit Performa)

(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)

DECLARATION ON KNU

I, the undersigned, do hereby declare that on behalf of my organization, I will comply all the formalities that are required to be complied as per KNU and I will observe all clauses of the KNU (including Terms & conditions).In case of any non-observance of any clause(s), we will be bound to follow the decisions taken by the Kazi Nazrul University for taking decision related with the tender.

Full signature of the Person (Designation with Seal)

Date:

Place: