



KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla More, P.O. – Kalla C. H.
Asansol – 713340, Dist.-Paschim Bardhaman, West Bengal
Website: www.knu.ac.in

Ref. No. : KNU/EO/TENDER/ 11/25-26

Date: 30/06/2025

NOTICE INVITING AUCTION FOR SALE OF SCRAP

Sealed bids are invited from reputed, experienced and bonafide vendors/agencies in prescribed format for Sale of Old and Assessed Answer Booklets, Question Papers etc. for Pulping purpose only and "AS IS WHERE IS BASIS" at Kazi Nazrul University, Asansol. Quotations shall be submitted in SEALED envelope with our REF. NO and DATE duly super scribed on the COVER and on the face of the offer letter for the sale of scrap to the **Estate Officer(Additional Charges), Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O.- Kalla C.H., Asansol, West Bengal - 713340.**

Last date of receiving of Bid: - 14/07/2025 up to 2.00 PM

The Authority reserves the right to accept or reject any/all tender without assigning any reason what so ever.

Enclosure: Annexure A – Terms and conditions

Annexure B – Bid Form.

Annexure C – Declaration

SD/-

Estate Officer (Additional Charge)





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Terms and Conditions

Annexure-A

1. After inspection of items bidder should quote a price or an amount which he is ready to pay for the scrap offered for sale in a sealed bid.
2. Bid should be signed by bidder(s) himself/themselves or a person duly authorized in his behalf. A copy of such authorisation should be enclosed along with the bid.
3. Bidder(s) can inspect the items between 10.00 a.m. to 3.00 p.m. at Kazi Nazrul University, Asansol Campus **from 02.07.2025 to 11.07.2025** (except Saturday, Sunday and Holidays) in regard to the conditions, quality etc. of the items and satisfy themselves before submitting their offer.
4. Any tax is liable shall be paid by the successful bidder.
5. All articles/items will be sold on “AS IS WHERE IS BASIS” will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quantity of the articles/items proposed to be auctioned.
6. The successful bidder will be required to make full payment of bid by way of Demand Draft/Banker’s Cheque drawn on any Nationalize Bank (payable at Asansol) in favour of **Kazi Nazrul University** within 10 days after the finalization of the bid and **will have to collect the articles within fifteen days from the date of submission of the Demand Draft/Cheque**, otherwise the his/her bid will be cancelled and the offer may be given to the next highest bidder, if the University thinks deemed fit.
7. The successful bidder will not be entitled to resell any of the articles/items while they are still lying within the premises of this University and no delivery would be effected by this Office to any person or person(s) other than the bidder whose name/names are mentioned in the Order.
8. The scrap items/articles will be sold in one lot. The bidders shall quote the rate for one lot i.e., after totalling the lot along with this tender document.
9. The bidder who has quoted maximum price, subject to the condition that fixed by this University, shall be considered as successful bidder.
10. The auction shall be subject to the Indian laws and jurisdiction of the Courts located in Kolkata.
11. The University Authority reserves the right to postpone the date of opening or accept or reject any or all the bids without assigning any reason at any stage.
12. Conditional offers shall be liable for rejection.



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13. The intending bidders will submit self-attested photocopies of Trade License, PAN Card, and Income Tax Certificate etc.
14. No companion will be allowed except intending bidder for visual observation of the scrap materials and also on the date of bid.
15. Intending bidders may seek for any clarification before bidding, submission of offer implies the bidder has obtained all clarification required.

For any query, please write to: eo@knu.ac.in





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APPLICATION FORM FOR AUCTION (Bid Form)

Annexure-B

To
The Estate Officer (Addl. Charge)
Kazi Nazrul University
Nazrul Road, Kalla Bypass More,
P.O. – Kalla C.H.,
Asansol – 713340.

Sir,

With reference to your Notification No ----- dated -----, I am/We are furnishing below my/our **highest rate** above your reserved price for the works tendered for as per your specification/description and Terms and Conditions:-

Sl.No.	Name Of the work	Rate Quoted per quintal in Rs.
1.	Sale of Old and Assessed Answer Booklets, Question Papers etc. for Pulping purpose only and "AS IS WHERE IS BASIS" at Kazi Nazrul University, Asansol -713340.	

Should this offer be accepted, I/We hereby agree to abide by and fulfil all the Terms and Conditions laid down in the Auction Notice and the particulars available and the details given in the specification/ Description attached hereto or in default thereof to forfeit and pay the penalties/sums/or of money that may be imposed by the Kazi Nazrul University.

I/We also agree that the decision of the Kazi Nazrul University in all matters in respect of this tender will be final and binding on me/us.

Date:
with seal

Signature of the Tenderer

Name of the Firm.....

Name of the Proprietor

Address for Communication
.....



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Annexure: C

DECLARATION

(to be given in bidder's letter head)

I/ We hereby declare that I/ we have personally gone through the Bid Documents of Contract, instructions etc. Incorporated in the Bidding Document for the auction and I/ We do agree to abide by all the rules and regulations of Kazi Nazrul University.

SIGNATURE OF THE TENDERER/BIDDER WITH SEAL

