



KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla More, P.O. – Kalla C. H.
Asansol – 713340, Dist.-Paschim Bardhaman, West Bengal
Website: www.knu.ac.in

Ref. No.: KNU/EO/TENDER/25/24-25

Date: 02.12.2024

TENDER NOTICE FOR PROCUREMENT OF DAIRY & TABLE CALENDAR-2025

Kazi Nazrul University invites Expression of Interest from **GST (If applicable)** registered & reputed suppliers /vendor for **designing and making of dairy and table calendar** for Kazi Nazrul University, Asansol. Suppliers /vendors are requested to submit their lowest possible quotation in a SEALED envelope with our REF. NO. and DATE duly super scribed on the COVER and on the face of the offer letter addressed to “The Estate Officer (Additional Charge), Kazi Nazrul University, Nazrul Road, Kalla More, P.O. - Kalla C. H., Asansol-713340, Dist. - Paschim Bardhaman, West Bengal subject to the TERMS AND CONDITIONS mentioned below.

Last date of submission of the completed application either by hand or by post is 13 .12.2024 at 4.00 p. m

Item Details:

Sl No	Item Name	Item Details	Qty	Unit Price	Total Price[Including GST(If applicable)]
1	Dairy	Hard back including printing of the University Name & Logo, Single colour date pages, size: (20 X 13 cm.), 1 day page. 2 page print including single colour printing of the University picture and Holiday list (All details provide by the KNU to the L1 Bidder)	250 No's		
2	Table Calendar	Size: 9''X 8''; Spiral bound. Including printing. (All details provide by the KNU to the L1 Bidder)	200 No's		

Holiday List-2025

New Year's Day	1 st January, Wednesday
Netaji's Birthday	23 rd January, Thursday
Day after Saraswati Puaj	3 rd February, Monday
Birthday of Thakur Panchanan Barma	14 th February, Friday
Shab-e-Barat	14 th February, Friday
Shivaratri	26 th February, Wednesday



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Doljatra	14 th March, Friday
Day after Doljatra	15 th March, Saturday
Birthday of Shri Shri Harichand Thakur(Madhu Krishna Troyodashi Tithi)	27 th March, Thursday
Eid-UI-Fitr	31 st March, Monday
Day after Eid- UI-Fitr	1 st April, Tuesday
Mahavir Jayanti	10 th April, Thursday
Birthday of Dr. B.R. Ambedkar	14 th April, Monday
Bengali New Year's Day(Nababarsha)	15 th April, Tuesday
Good Friday	18 th April, Friday
May Day	1 st May, Thursday
Birthday of Rabindranath Tagore	9 th May, Friday
Buddha Purnima	12 th May, Monday
Day before Id-Ud-Zoha (Bakrid)	6 th June, Friday
Id-Ud-Zoha (Bakrid)	7 th June, Saturday
Rathyatra	27 th June, Friday
Rakhi Bandhan	9 th August, Saturday
Independence Day	15 th August, Friday
Janmastami	15 th August, Friday
Fateha-Dwaz-Daham	5 th September, Friday
Durga Puja, Maha Chaturthi	26 th September, Friday
Durga Puja, Maha Panchami	27 th September, Saturday
Durga Puja, Maha Saptami	29 th September, Monday
Durga Puja, Maha Astami	30 th September, Tuesday
Durga Puja, Maha Nabami	1 st October, Wednesday
Durga Puja, Dasami	2 nd October, Thursday
Birthday of Gandhiji	2 nd October, Thursday
Additional Day for Durga Puja	3 rd October, Friday
Additional Day for Durga Puja	4 th October, Friday
Lakshmi Puja	6 th October, Monday
Additional Day for Lakshmi Puja	7 th October, Tuesday
Kali Puja	20 th October, Monday
Bhratidwitiya	23 rd October, Thursday
Day after Bhratidwitiya	24 th October, Friday
Additional Day for Kali Puja	21 st October, Tuesday
Additional Day for Kali Puja	22 nd October, Wednesday
Chhat Puja	27 th October, Monday
Additional day for Chhat Puja	28 th October, Tuesday
Birthday of Guru Nanak	5 th November, Wednesday
Birthday of Birsa Munda	15 th November, Saturday
Christmas Day	25 th December, Thursday
Karam Puja	To be notified later on



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In the year 2025, the following festivals/occasions fall on Sundays:

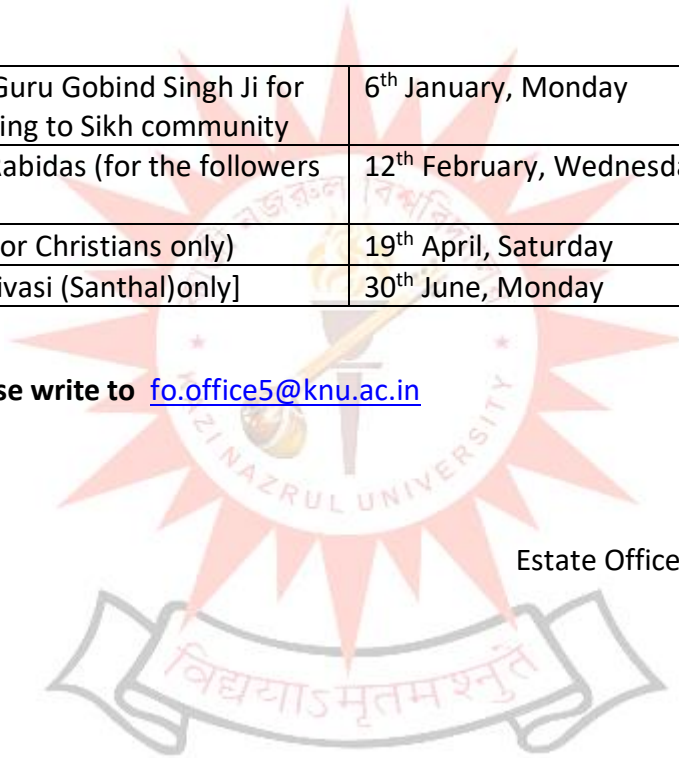
Birthday of Swami Vivekananda	12 th January, Sunday
Republic Day	26 th January, Sunday
Saraswati Puja(Sree Panchami)	2 nd February, Sunday
Ram Navami	6 th April, Sunday
Muharram	6 th July, Sunday
Birthday of Poet Bhanu Bhakt(for Darjeeling & Kalingpong District only)	13 th July, Sunday
Mahalaya	21 st September, Sunday
Durga Puja, Maha Shashthi	28 th September, Sunday

Sectional Holidays

Prakash Purab of Guru Gobind Singh Ji for employees belonging to Sikh community	6 th January, Monday
Birthday of Guru Rabidas (for the followers of Guru Rabidas)	12 th February, Wednesday
Easter Saturday (for Christians only)	19 th April, Saturday
Hul Diwas [for Adivasi (Santhal)only]	30 th June, Monday

For any query please write to fo.office5@knu.ac.in

Sd/-
Estate Officer (Addl. Charge)





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TERMS & CONDITIONS

1. Quotation should be for FREE DELIVERY at Registrar department KNU campus, Asansol unless otherwise arranged.
2. Quotations cannot be CORRECTED after submission.
3. Sample must be attached with quotation in all possible cases.
4. Intending Tenderers/Quotation must attach a copy of **PAN Card, GST Registration Certificate(If applicable), Valid Trade License, P. Tax** etc. along with his/her application.
5. The tenderers will not be entitled to ask for any further information other than whether their tenders have been received or not.
6. Payment will be made after successful delivery of all items.
7. Deduction of all taxes as per norms for each Bill/Invoice shall be made by the Authority at the time of payment.
8. The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.
9. **IN ALL CASES OF DISPUTES, THE DECISION OF THE UNIVERSITY SHALL BE FINAL & BINDING ON YOU.**

BY ORDER