



KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla More, P.O. – Kalla C. H.
Asansol – 713340, Dist.-PaschimBardhaman, West Bengal

Website: www.knu.ac.in

Ref. No. : KNU/EO/TENDER/38 /23-24

Date: 07/03/2024

Tender Notice for procurement of Certificate

Kazi Nazrul University intends to procure of Award Certificate. Sealed tenders are invited from reputed General Order Suppliers/Vendors are requested to submit their lowest possible quotation in a SEALED ENVELOP with our REF. NO. and DATE duly super scribed on the COVER and on the face of the offer letter addressed to “The Estate Officer (Additional Charges),Kazi Nazrul University,Nazrul Road,Kalla More, P.O. - Kalla C. H., Asansol-713340, Dist. – Paschim Bardhaman, West Bengal” for the supply of the under mentioned article, subjects to the TERMS AND CONDITIONS outlined below.

Last date for submission of quotation: 12.03.2024 (up to 1 P.M.)

Name of the article with specification:

Sl No	Item	Specification	Qty	Paper quality	Rate(Including GST)
1	Award Certificate with certificate holder	<u>Certificate:</u> Preparation of soft copy certificates and printing in pre-printed stationary (with Anti photocopy, UV light security and embossing) <u>Certificate holder:</u> One side printing with University logo and 4 th Convocation 2024 and other side transparent. <u>Colour:</u> A4 Milky White	250 Nos (Approx.)	120 GSM	
				130 GSM	
				140 GSM	

Sd/-

Estate Officer (Addl. Charge)



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TERMS & CONDITIONS

1. Quotations cannot be CORRECTED after submission.
2. Intending Tenderers/Quotation must attach a copy of **PAN Card, GST Registration Certificate, Valid Trade License, P.Tax**, etc. Along with his/her application.
3. The tenderers will not be titled to ask for any further information other than whether their tenders have been received or not.
4. The University does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance. It further reserves the right to acceptance tender in part or in whole at its option.
5. The University reserves the right to accept or reject any application. The decision of the University is final.
6. Quotation should be for FREE DELIVERY at KNU campus, Asansol.
7. The supply of article should be completed on or before 20.03.2024
8. Payment of bills will be made by electronic payment (NEFT) only after the successful completion of work. There is no provision for making advance payments to the Suppliers/ Vendor.
9. **IN ALL CASES OF DISPUTES, THE DECISION OF THE UNIVERSITY SHALL BE FINAL & BINDING ON THE TENDERER.**