



Office of the Registrar Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla(C. H.)
Asansol – 713340, Dist. –Paschim Bardhaman, West Bengal

Ref. No.-KNU/R/Advt.(AO)/0248/24

Date:16/02/2024

Notice :Recruitment of Accounts Officer (On Contract)

Applications are invited from the eligible candidates with requisite qualifications for the post of (1) **Accounts Officer (On Contract)** at Kazi Nazrul University, Asansol.

A. Essential

- Uniformly good academic record with a Master's Degree in Commerce/ Finance with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- 5 (five) years of working experience in Supervision, Control, Planning and Management of Accounts and Audit, preparation of budget in Government, Quasi-Government or University or Commercial Establishment.
- Age not below 30 years. Relaxable in case of exceptionally qualified candidates.

B. Desirable

- Chartered Accountant or Cost accountant or Business Management Degree.
- Conversant with Information Communication Technology (ICT).

Pay:

- Consolidated, as per University norms

Period of Contract: Initially for a period of 1(one) year.

How to apply:

The candidates should submit their applications along with their **CV** and testimonials through email within **15 days** from the date of advertisement by **clearly mentioning the post in the subject field.**

Email for sending application: **registrar.office1@knu.ac.in**

Interview related information will be communicated to the candidates in their email id given in the CV.

Sd/-

Registrar