



Office of the Registrar Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

Ref. No.-KNU/R/EOI/1343/21

Date:26/10/2021

Expression of Interest (Eoi) for Empanelment of Publishers/Distributors/Agencies for KNU Publication

Kazi Nazrul University (KNU) intends to empanel Publishers/Distributors/Agencies for promoting and selling its publication titled as 'Shato Kabitay Kazi Nazrul Islam' . In this regard, KNU invites Expression of Interest (Eoi) from reputed Publishers/Distributors/Agencies having at least five years of experience in dealing with such kind of works, to become Sole Publishers/Distributors/Agencies for the above referred book. The Publishers/ Distributors/Agencies may apply for more than one region. No EMD is required to be deposited at the time of applying.

The Publishers/ Distributors/Agencies will be appointed for India and Abroad.

1. Eligibility criteria:

- i) The Publishers/ Distributors/Agencies should have experience of successful execution of an order value of Rs. 2,00,000 or annual order value of Rs. 3,00,000.
- ii) The Publishers/ Distributors/Agencies shall submit their Income Tax return details for the last three years.
- iii) The Publishers/Distributors/Agencies shall submit the copy of the agreement, if any, with the Government Departments.
- iv) The Publishers/ Distributors/Agencies should have valid Trade License and GST Registration Certificate.

2. Scope of work:

- i) The Publishers/Agencies shall submit bulk order for procurement of the copies of the book titled 'Shato Kabitay Kazi Nazrul Islam'.
- ii) The Publishers/Distributors/Agencies shall keep in touch with the concerned authorities regularly to get confirmed orders for purchase of the book titled 'Shato Kabitay Kazi Nazrul Islam' and to collect payment from the purchaser for the supplies made on their own. The University would issue an authorization letter to the Publishers/ Distributors/Agencies.
- iii) The Publishers/Distributors/Agencies shall make the sets of the ordered books as per the requirement and special instructions, if any, received from the State Authorities concerned to execute the order. The Publishers/ Distributors/Agencies shall comply with the instructions issued by the State Authorities concerned to execute orders at their own cost and the University will not pay any additional cost for this purpose.



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- iv) Publishers/Distributors/Agencies shall collect copies of the book from the Kolkata office of the University.
- v) The Publishers/Distributors/Agencies shall make necessary arrangement for transportation/ carrying of copies of the book to all the points of distribution at the cost of Publishers/Distributors/Agencies within the stipulated date and time and the University will not pay any additional cost for this purpose.
- vi) If there is more than one Publisher/Distributor/Agency qualified for a single region then the University has the right to take a decision in this regard, and it will be final.

3. Terms & Conditions:

- i) The Publishers/Distributors/Agencies selected will have to enter into an agreement with the University, initially for a period of three years which may be further reviewed and extended, on request, based on their performance.
- ii) In the event, if the Publishers/Distributors/Agencies who agree to execute the job but fail to do that, within six months without valid reason, the University reserves the right to assign the job of distribution to any other Publishers/Distributors/Agencies as deemed fit for the same.
- iii) The KNU reserves the right to reject any or all the Eols without assigning any reasons thereof.
- iv) Any dispute of claim arising out of this agreement shall be subject to the exclusive jurisdiction of the Calcutta High Court.

Those who are interested to undertake the job may apply to the University. The application must be contained in a sealed Envelope or through email. The sealed envelop containing Expression of Interest should be addressed to the **Registrar, Kazi Nazrul University, Nazrul Road, P.O.-Kalla C.H., Asansol, Paschim Bardhaman, West Bengal – 713340** and should reach this office by hand or through registered post on or before **05/11/ 2021** up to **2.00 p.m.** which will be opened on the same day at **3.00 p.m.** The application may also be sent to registrar@knu.ac.in on or before **05/11/2021** up to **3.00 p.m.** Incomplete and conditional Eol shall be summarily rejected.

Dr. Ranjib Biswas
Registrar

Registrar
Kazi Nazrul University
Asansol - 713340 (W.B.)