

KAZI NAZRUL UNIVERSITY



ASANSOL - 713340

NOTICE INVITING TENDER

Tender No. KNU/R/NIT(Phy.)/467/2017

Date: 18.08.2017

Sealed tenders are invited for Supplying of Equipments to the Department of Physics, Kazi Nazrul University, Asansol from reputed vendors having valid up to date Trade License and all applicable Taxes including GST clearance certificate and experience for at least last two years for supplying similar type of items.

Tender documents may be downloaded from the University website www.knu.ac.in and the same after filled up must be submitted in a sealed envelope after mentioning the tender no. with date and addressed to the Head of the Department, Department of Physics, 'Vidyacharcha Vaban', Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O. – Kalla C.H., Asansol – 713340.

**Last date of receiving tender document either by hand or by post:
31/08/2017 up to 3 p.m.**

- For specifications of the above items please refer Annexure-A of the Tender Documents.
- For furnishing basic information about the bidder, please refer Annexure- B of the Tender Document.
- For submission of Quotation, Bidder must follow the Price Bid Format vide Annexure – C of the Tender Document.
- Bidders must comply the Terms and Conditions as mentioned in the Annexure-D of the Tender Document.
- Bidder must submit Undertaking form as mentioned in the Annexure-E of the Tender Document.

**Sd/-
Registrar
Kazi Nazrul University**

List of Equipments

Sl. No.	INSTRUMENT NAME	SPECIFICATION	Quantity
1.01	Determination of volume of the material of a hollow cylinder by using Slide Calipers .	Complete with slide calipers of VC 0.001, steel hollow metallic cylinder.	20
1.02	Determination of area of cross-section of a wire/thin solid rod by using a Screw gauge .	Complete with screw gauge, steel wire of different cross sectional area.	20
1.03	Verification of laws of refraction of light and determination of refractive index of glass.	Complete with Good quality pine wood board, glass slab, board pin.	4
1.04	Determination of focal length of a convex lens by U-V method.	Complete with 3 bar heavy type metallic optical bench, convex lens of different focal length.	4
1.05	Determination of the Young's modulus of steel by Searl's method.	Micrometer with spirit level, complete with hanger, dead weight, suspension arrangement, steel wire, 6 nos slotted weight etc.	4
1.06	Determination of coefficient of viscosity of given highly viscous liquid by Stoke's method (Radii & density of the balls and density of the liquid to be supplied).	2"x1" dia.x1 meter long glass tube on heavy metal base with wooden stand – arrangement for lifting metal balls, complete with sets of different size metal balls and highly viscous liquid.	4

1.07	Determination of linear expansion of coefficient of solid.	Two one meter long concentric pipes fitted on a wooden bracket with metal base, outer pipe is covered with asbestos rope and has arrangement for thermometer holes and also steam inlet and outlet at upper and lower ends, supplied with 1 meter long iron, aluminum & brass rod. Vertical reading Microscope ,Thermostatic control hot plate, copper boiler, two nos thermometer.	4
1.08	Determination of angle of prism and refractive index of the material of a prism.	(i) Complete with Spectrometer (7"circle) :- Deluxe type, Verniers reading 10 sec. The objective used in telescope and collimator are achromatic and provided with rack & pinion focusing arrangement. Telescope arm and prism table are provided with fine & coarse adjustments. The prism table is provided with three levelling screw and is engraved with concentric rings and lines. The instrument is finished with prism clamping device and diffraction grating stand. (ii) Na Lamp with lamp house & power Supply. (iii) EDF Prism (r.i. 1.65).	4

BASIC INFORMATION ABOUT THE BIDDER

1.	Name of the Bidder	
2.	Address with telephone/ Mobile No.	
3.	Type of the Organisation (whether sole Proprietorship/ Partnership/ Private Limited for Cooperative body/ Welfare Trust etc.) (attach proof)	
4.	Name, Address & Phone Number of the Proprietor/ Partners/ Directors of the Agency with whom communication (if required) shall be made	
5.	PAN Number (a copy of PAN Card must be enclosed)	
6.	Registration Number (a copy of Registration certificate must be enclosed):	
7.	Trade License number (a copy of supportive document must be enclosed)	
8.	GST Number(a copy of supportive document must be enclosed)	
9.	Experience a. Total number of years b. List of references wherever worked/ working with supportive document (separate sheet may be attached herewith) c. Number of employees (ex-servicemen) working at present under the control of the Agency	
10.	Average Annual Turnover for last 3 years (Please enclose Audited P/L Account for 2014-15, 2015-16 & 2016-17)	2014-15: Rs. 2015-16: Rs. 2016-17 : Rs.

Declaration

I solemnly declare that the information furnished above by me are true in the best of my knowledge and if subsequently it is found wrong the University will have every right to reject my tender/ terminate the contract.

Further, I undertake that I must follow the terms and conditions as per Annexure- D thoroughly and in case of any non-observance, I shall be bound to accept the decision of Kazi Narul University, Asansol.

**Signature of the Bidder
(With Seal)**

Price Bid Format

Sl. No.	Name	Qty.	Rate	Price including Taxes	Total
1.					
2.					
3.					

TERMS AND CONDITIONS

1. Bid Information:

- a) Bid must be submitted properly. Corrections, if any, shall be made by crossing out accompanied with initial of the bidder and re writing.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price but should be indicated separately in the price bid.
- c) The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) Bidder must mention the name of manufacturer and model number for each of the item.
- e) Partial quotation within same item will not be accepted and tender will be rejected in that case.

2. Bid should be submitted in a sealed envelope after mentioning the Tender Reference Number & Date and shall be addressed to: The Head of the Department, Department of Physics, “Vidyacharcha Bhaban”, Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O. – Kalla C.H., Asansol – 713340.

3. Evaluation of Quotation: The Purchaser will evaluate and compare the quotations determined to be substantially responsive.

4. Award of Contract: The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. Purchaser reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.

5. Document in support of Manufacturer/Dealer and Service Provider has to be submitted along with the tender paper. If the bidder is not the manufacturer, proper manufacturer’s authorization and warranty from manufacturer is required.

6. Documents of previous experience for similar trade, at least for last 2 years, must be submitted along with the tender.

7. Bidder must have adequate documents relating to Trade License and updated returns for Income Tax and all other Taxes including GST.

8. Bidder must submit audited Profit & Loss Account Statement for last 3 years ending 2016-17 ensuring the average annual turnover for the said three years not below Rs.50 lakh

9. Time Schedule: The supply must be completed within 15 days from the date of receipt of the purchase order.

10. Validity of offer: A bidder should spell out in the tender that it shall remain valid for a minimum period of three months from the date of opening of the tender and during this period, the bidder shall not be entitled to revoke or cancel its offer.

11. Place of delivery: Department of **Physics**, Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O. – Kalla C.H., Asansol – 713340.

12. Payment be made after delivery of the items.

13. In case of any dispute, the University's decision will be treated as the final and conclusive. All legal actions are subject to Kolkata jurisdiction only.
14. The tender documents shall be addressed and submitted to:
**The Head of the Department,
Department of Physics,
Kazi Nazrul University,
Nazrul Road, Kalla Bypass More,
P.O. – Kalla C.H., Asansol – 713340.**
15. Last date of receiving tender document 31st August, 2017 up to 3 p.m.
16. No Tender Document will be received after the above date irrespective of the mode of submission of tender document.
17. Quotation must be submitted through official pad of the bidder duly signed with seal and contact numbers of the respective person of the bidder concern.
18. Quantity as stated hereinabove may subject to change at the time of issuing purchase order due to the fund crunch or for other valid reasons. University may place order partially phase wise depending on its budget.
19. University may take decision about non-purchase of the said items even after selection of vendor due to its fund constraints.
20. Kazi Nazrul University reserves the right to relax any clause as stated hereinabove for Selection of suitable vendor.

UNDERTAKING FOR OBSERVING TERMS & CONDITIONS REGARDING SUPPLYING OF THE METERIALS (to be submitted by the bidder in their official pad/letter head duly signed with seal)

I/We, the undersigned, agree with the following Terms and Conditions:

1. That Bid will be valid at least for 3 months from the last date of submission of this tender.
2. That I/We will follow the guidelines framed by the Kazi Nazrul University, Asansol for Technical and Financial Bid Evaluation as well as the process of selection of vender.
3. That having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation and in case of non-submission of any document, the decision taken by the Kazi Nazrul University will be considered as Final.
4. That I have not ever been convicted of any offence making myself liable to be disqualified for entering into an Advertising Contract to any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
5. That no case is pending against me or against my firm in any criminal court of law in connection with any advertising activity or any contracts in relation thereto to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
6. That my concern has not yet been declared bankrupt by any banking or money lending agency duly licensed by neither RBI nor it has been considered doubtful by any Government concern so far as the solvency of the organisation is concerned.
7. That I/We declare that all the information and documents as we furnished and submitted are true and proper to the best of my knowledge and belief. I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
8. That after completion of all sorts of evaluation of this tendering process, If my concern is selected, I will agree to enter into a contract with the University for the period as to be determined by the University at the time of awarding contract to my/our organisation.
9. That I agree with all terms & conditions that have been mentioned in the NIT.

Signature of the Bidder with seal (if any)