



KAZI NAZRUL UNIVERSITY
ASANSOL-713340

Advertisement No: KNU/R/NCSCS/Rectt./840/16

Dated: 08.12.2016

Applications are invited from Indian citizens in the prescribed forms to be downloaded from the University Website: www.knu.ac.in for recruitment to the following Posts at **Nazrul Centre of Social and Cultural Studies (NCSCS)**.

Downloaded forms must be accompanied with Crossed Demand Draft of requisite fee drawn in favour of **KAZI NAZRUL UNIVERSITY** payable at **Asansol**. Applicants must have the essential qualifications & experience as per relevant latest recruitment rules for Teachers in the State-aided Universities. Duly filled in application in the prescribed format (two more photocopies of filled in application in the prescribed format only) along with photocopies of all credentials must be sent to the Registrar on or before **23.12.2016**.

Application Fee:

1. **Director in the Rank of Professor:** Rs. 1000/- (One thousand only).
 2. **Deputy Director in the Rank of Associate Professor:** Rs. 800/- (Eight hundred only).
 3. **Research Associate:** Rs. 600/- (Six hundred only).
 4. **Office Assistant:** Rs. 300/- (Three hundred only).
- (1) **Director in the Rank of Professor: 01 (One) post - Unreserved (Pay Band Rs 37,400 – 67,000 plus Grade Pay Rs 10,000).**

Essential Qualification:

(i) An eminent scholar with a doctoral degree actively and engaged in research with ten years of experience in teaching in University/College and/or research at the University/National level institutions including experience of guiding research at doctoral level with outstanding performing achievements in the field of specialization.

OR

(ii) A traditional and a professional artist with highly commendable professional achievement in the concerned subject, who should be or have: (a) 'A' grade artist of AIR/TV; (b) Twelve years of outstanding performing achievements in the field of specialization; (c) Significant contributions in the field of specializations and ability to guide research; (d) Participation in National/International Seminars/Conferences/ Workshops and/ or recipient of National/International Awards/Fellowships; and (e) Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in that discipline

- (2) **Deputy Director in the Rank of Associate Professor: 01 (one) post – Unreserved (Pay Band Rs 37,400 – 67,000 plus Grade Pay Rs 10,000).**

Essential Qualification:

- (i) Good academic record with doctoral degree, with performing ability of high professional standard.
- (ii) Eight years of experience of teaching at the University, College level and/or research in University/national level institutions excluding the period spent for obtaining the research degree.
- (iii) Has made significant contributions to the knowledge in the subject concerned, as evidenced by quality of publications.
- (iv) Contribution to educational innovation such as designing of new courses, curricula and/or outstanding performing achievement in the field of specialization.

OR

- (i) A traditional and a professional artist with highly commendable professional achievement in the concerned subject, who should be or have: (a) 'A' grade artist of AIR/TV; (b) Eight years of outstanding performing achievements in the field of specialization; (c) Experience in designing of new courses and /or curricula; (d) Participation in Seminars/Conferences in reputed institutions; and (e) Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in that discipline.

(3) Research Associate in the Rank of Assistant Professor: 01 Post - Unreserved (Pay Band 15,600-39,100 plus Academic Grade Pay Rs 6000):

Essential Qualification:

- (i) Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level, in the relevant subject or an equivalent degree from an Indian/Foreign University. ii. Besides fulfilling the above qualifications, candidates must have cleared the National Eligibility Test (NET) for lecturers conducted by the UGC, CSIR, or similar test accredited by the UGC. Notwithstanding anything contained in the sub-clauses (i) and (ii) to this Clause 4.4.2.1, candidates, who are, or have been awarded Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions. iii. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

OR

- i. A traditional and a professional artist with highly commendable professional achievement in the concerned subject, who should have: (a) Studied under noted/reputed traditional masters and has thorough knowledge to explain the subject concerned; (b) A high grade artist of AIR/TV; and (c) Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in that discipline.

(4) Office Assistant: 01 (one)Post - Unreserved (Pay Band 7,200-25,400 plus Grade Pay Rs 3300:

Essential Qualification:

- (i) Higher Secondary (10+2)/ Pre-University or its equivalent and Diploma in computer application of MS Word, MS excel, MS Power Point etc.

Desirable : Exposure to office procedure like maintenance of files, Noting, Drafting etc.

Age Limit : 18- 40 years as on 01.11.2016

General Instructions:

1. Downloaded application form available in the University website (www.knu.ac.in).
2. Bank Draft drawn in favour of "KAZI NAZRUL UNIVERSITY" payable at Asansol.
3. Completed Application in all aspects should be sent to **The Registrar, Kazi Nazrul University, Nazrul Road, P.O. – Kalla (C.H.), Asansol – 713340, West Bengal** latest by **23.12.2016**. The University will not be responsible for any postal delay. **Application should send in a cover envelop by mentioning the name of the post applied for on it.**
4. Initially the appointment will be made for a period of 1(One) year. Based on the performance they may be regularized in the post.
5. Persons employed in Government / Semi Government Organizations / Autonomous Bodies should submit their application through proper channel. They may, however, send an advance copy of the application. Those who are unable to process their application through proper channel may submit 'No Objection Certificate (NOC)' from present employer during the time of interview. However, they should submit an undertaking to that effect. Direct application from such candidates will not be entertained.
6. Age relaxation for SC/ST/OBCs/Ex-Serviceman and Persons with Disabilities (PWD) is applicable as per Government norms.
7. Candidates should submit their SC/ST/OBCs/ Ex-Serviceman, Disability Certificate issued by Competent Authority in the prescribed format along with the application form, in support of their claim.
8. The University reserves the right of rejecting any or all the applications without assigning any reasons thereof.
9. Candidates applying for more than one post may apply separately for each post.
10. Mere eligibility will not vest any right on any candidate for being called for interview. The decision of the University in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection. Canvassing in any manner would entail disqualification of the candidature.
11. Incomplete applications or applications without self-attested copies of certificates or received after the last date are liable to be rejected.
12. Applications received without requisite fees will be rejected.
13. **No TA/DA is admissible for attending the interview**

Sd/-
Registrar (Addl. Charge)

KAZI NAZRUL UNIVERSITY



Affix recent
Passport size
colour photo.

APPLICATION FORM (for the Post of Director/Deputy Director/ Research Associate)

Advt. No.:

dt.

To
The Registrar
Kazi Nazrul University
Asansol – 713340.

Sir,

I beg to apply for the post of in the Rank of.....
at NCSCS in terms of your advertisement as referred to above. The requisite particulars are given below:

1. Name in full (BLOCK LETTERS) : _____

2. (a) Father's /Husband's Name & Occupation : _____

(b) Mother's Name & Occupation : _____

3. (a)Postal address in full (for communication) : _____

(b) Permanent address : _____

(c) Phone / Mobile No. : _____

(d) e-mail : _____

4. Date of Birth (in Christian era) : _____ Age(on the date of application): _____

5. Category (please tick) : GEN SC ST OBC-A OBC-B
(evidence to be produce)

6. Religion : _____

7. Whether a citizen of India : _____

8. What languages (including Indian language) can you read, write or speak)

Read only	Speak only	Read and Speak	Read, Speak and Write

9. Mother tongue : _____

10. Whether the candidate has been outside India, if so, the following particulars should be given:

Country Visited	Date of Visit	Duration of Visit	Purpose of Visit

11. Particulars concerning academic career commencing with matriculation or equivalent examination to be stated chronologically. Failure at any examination or in any term must be specifically mentioned:

Particulars	Madhyamik/ Equivalent	H.S. / Equivalent	Bachelor's Degree	Master's Degree
Qualifications (Exams)				
Division/ Grade or Class				
Year of Passing				
% of Marks				
Main Subjects				
Board / University				
Any other information, e.g. particulars of any prizes, medals, obtained at the University				

12. (a) Whether **NET / SLET** Qualified (if so, give details) : _____

(b) Details of API score according to UGC norms (be enclosed in separate sheets) : _____

13. (a) Details of any Post-graduate work or published papers, copies of papers should be furnished, if possible:

No. of papers: i) National: ii) International: iii) Accepted for publication:

(b) Whether acquired/awarded Ph.D./D.Sc./D.Lit. Degree : _____

If So, give details
i) Name of the Supervisor : _____

ii) The Title of Thesis: _____

14. Details of employment since leaving School or College to be stated chronologically, gaps, if any, should be accounted for:

Name of Office/Firm or Institution where employed	Date of joining	Date of leaving	Reasons for leaving	Designation held and whether permanent or temporary	Give details of pay drawn, scale of pay, allowances, etc

15. If the advertisement contains provision for higher initial pay, minimum pay acceptable may be stated:

16. If appointed, what notice would be required before joining the post : -----

17. Crossed Demand Draft issued in favour of **KAZI NAZRUL UNIVERSITY** payable at **ASANSOL** bearing No..... dated..... Name of the Bank..... against application fee is enclosed herewith.

18. Particulars of activities, if any, in the University Officers' Training Corps / Indian Territorial Force / National Cadet Corps / Games/ Sports / Type/ Shorthand/ Computer etc.: _____

19. Name of two referees to whom the candidate is known :

1. _____

2. _____

20. Additional Information, if any :

21. List of documents and self attested copies of Certificates/ Diploma/ Degree, etc

i. _____

ii. _____

iii. _____

iv. _____

v. _____

vi. _____

vii. _____

viii. _____

ix. _____

x. _____

DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. If any information is found to be incorrect at any stage, my application shall be liable to be rejected.

Date: _____

Signature in full

KAZI NAZRUL UNIVERSITY



Affix recent
Passport size
colour photo.

Advt. No

dt.

Particulars of Candidate for the Post of..... in the Rank of..... at NCSCS, KAZI NAZRUL UNIVERSITY.

1. Name in full (BLOCK LETTERS) : _____

2. (a) Postal address in full (for communication) : _____

(b) Permanent address : _____

(c) Phone / Mobile No. : _____

(d) e-mail : _____

4. Date of Birth (in Christian era) : _____ Age on the date of application: _____

5. Category (please tick) : GEN SC ST OBC-A OBC-B
(evidence to be produce)

6. Academic Career (Stating Percentage of marks in each of the examination):

Examination Passed	Year of Passing	Division/Class	Board/University	% of marks
Madhyamik				
H.S. / Equivalent				
Bachelor's Degree				
Master's Degree				
Others				

7. Any other information : _____
(e.g. prizes or medals obtained from the University)

8. Particulars of Doctoral Degree, if any : _____

9. Details of advanced Post-graduate work of published papers: _____

10. Present Employment : _____

i. Employer : _____

ii. Designation held : _____

iii. Present basic pay with scale of pay : _____

11. Other emoluments, if any : _____

12. Minimum basic pay acceptable, if selected : _____

Signature in full if the applicant